

**ROSELLE BOARD OF EDUCATION  
ROSELLE, NEW JERSEY**

**REGULAR MEETING AGENDA  
MONDAY, DECEMBER 19, 2016**

**GOVERNANCE**

**STUDENT ACKNOWLEDGEMENTS**

I. DECEMBER 2016 STUDENTS-OF-THE-MONTH

<u>Name</u>	<u>School</u>	<u>Grade</u>
Isabella Borbon	Roselle Preschool Annex	Pre-K
Allen Caotes	Kindergarten Success Academy	Kdg.
Rich Champagne	Harrison Elementary School	Gr. 1
Brianna Sanchez	Dr. Charles C. Polk Elementary School	Gr. 1
Elyse Lovelace	Washington Elementary School	Gr. 1
Tahree Bishop	Leonard V. Moore Middle School	Gr. 5
Flora Pierre-Louis	Grace Wilday Junior High School	Gr. 8
Caroline Cordero	Abraham Clark High School	Gr. 12

**PRESENTATIONS**

I. HOLIDAY MUSIC SELECTIONS – Washington Elementary School Vocal Music Students and Ms. Amanda Nagy, Vocal Music Teacher, Washington Elementary School

II. PRESENTATION BY AUDITORS – Audit for Fiscal Year Ending June 30, 2016

III. ATHLETICS DEPARTMENT UPDATE – John Schmid, Athletic Director

IV. HIB INCIDENT REPORTING

Harassment, Intimidation and Bullying (HIB) Reporting for the 2016/2017 School Year – Report Period 1 Incidents (November 2016)

**HIB RESOLUTION**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Roselle Board of Education hereby affirms the Roselle Public Schools HIB (Harassment, Intimidation and Bullying) Investigation Reporting for the 2016/2017 School Year, Report Period 1 Incidents

(November 2016), which was presented to the Roselle Board of Education and Public at the December 19, 2016 Regular Board of Education Meeting [Attachment I].

## **SUPERINTENDENT'S RECOMMENDATIONS**

### **APPROVALS**

#### **I. Instructional**

1. Upon the recommendation of the Superintendent of Schools, approve the admission of Student #16/17-E into the Roselle Public School District for placement in the regular education program at the Kindergarten Success Academy, for the 2016/2017 school year, pursuant to Title 18A:38-6, effective December 20, 2016, pending the submission and verification of all required documentation.
2. Upon the recommendation of the Superintendent of Schools, approve the attendance of Adrian Allotey, District Supervisor of Technology, at the three-day *New Jersey Educational Computing Cooperative (NJECC) 31<sup>st</sup> Annual Conference*, to be held Tuesday through Thursday, January 10 through January 12, 2017, at Montclair State University, at a total cost not to exceed \$444.00, as follows, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the three-day *New Jersey Educational Computing Cooperative (NJECC) 31<sup>st</sup> Annual Conference* is directly related to and within the scope of the District Technology Supervisor's current responsibilities and the school district's professional development plan; and the Board having further determined that the District Technology Supervisor's attendance at the three-day *New Jersey Educational Computing Cooperative (NJECC) 31<sup>st</sup> Annual Conference* is critical to the instructional needs of the school district, furthers the efficient operation of the school district, and is in compliance with State and Federal travel payment guidelines [[www.njecc.org](http://www.njecc.org)]:

Registration fee	\$394.00
Transportation	<u>50.00</u>
Total	\$444.00

3. Upon the recommendation of the Superintendent of Schools, approve the attendance of Fotini Kotrotsios, ESL Teacher, Abraham Clark High School, at the *New Jersey Educational Computing Cooperative Annual Conference*, to be held Tuesday through Thursday, January 10-12, 2017, at Montclair State University, at a registration cost of \$389.00, as follows, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *New Jersey Educational Computing Cooperative Annual Conference* is directly related to and within the scope of the ESL Teacher's current responsibilities and the school district's professional development plan; and the Board having further determined that the ESL Teacher's attendance at the *New Jersey Educational Computing Cooperative Annual Conference* is critical to the instructional needs of the school district, furthers the efficient operation of the school district, and is in compliance with State and Federal travel payment guidelines [[info@njecc.org](mailto:info@njecc.org); Ms. Kotrotsios will be presenting on 1/10/17 and will not be charged registration for that day].

4. Upon the recommendation of the Superintendent of Schools, approve the attendance of Gustavo Verzbickis, World Language Teacher, Abraham Clark High School, at the *New Jersey Educational Computing Cooperative Annual Conference*, to be held Tuesday through Thursday, January 10-12, 2017, at Montclair State University, at a registration cost of \$484.00, as follows, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *New Jersey Educational Computing Cooperative Annual Conference* is directly related to and within the scope of the World Language Teacher's current responsibilities and the school district's professional development plan; and the Board having further determined that the World Language Teacher's attendance at the *New Jersey Educational Computing Cooperative Annual Conference* is critical to the instructional needs of the school district, furthers the efficient operation of the school district, and is in compliance with State and Federal travel payment guidelines [info@njecc.org].
5. Upon the recommendation of the Superintendent of Schools, approve the attendance of Erik Leite, Principal, Grace Wilday Junior High School, at the *2017 New Jersey Educational Computing Cooperative NJ Statewide Educational Technology Conference*, to be held Wednesday and Thursday, January 11 & 12, 2017 at Montclair State University, New Jersey, at a registration cost of \$299.00 for the two-day seminar, subject to submission and verification of duly authorized vouchers and receipts: the Board having determined that attendance at the *2017 New Jersey Educational Computing Cooperative NJ Statewide Educational Technology Conference* is directly related to and within the scope of the Principal's responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *2017 New Jersey Educational Computing Cooperative NJ Statewide Educational Technology Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with the state and federal travel payment guidelines.
6. Upon the recommendation of the Superintendent of Schools, approve the attendance of Anthony Marcario, Social Studies Teacher, Grace Wilday Junior High School, at the *2017 NJECC NJ Statewide Educational Technology Conference*, to be held Tuesday, Wednesday and Thursday, January 10, 11 & 12, 2017, at Montclair State University, New Jersey, at a registration cost of \$394.00 for the three-day seminar, subject to submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *2017 NJECC NJ Statewide Educational Technology Conference* is directly related to and within the scope of the Teachers responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *2017 NJECC NJ Statewide Educational Technology Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with the state and federal travel payment guidelines.
7. Upon the recommendation of the Superintendent of Schools, approve the attendance of Johnny Rodriguez, Athletic Trainer, Abraham Clark High School, at the *Eastern Athletic Trainers Association 69th Conference*, to be held January 6, 7 and 8, 2017, at the Loews Hotel, Philadelphia, Pennsylvania, at the registration cost of \$150.00, plus the cost of lodging, meals, and transportation, as follows: subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Eastern Athletic Trainers Association 69th Conference* is directly related to and within the scope of Johnny Rodriguez's current responsibilities and the school district's professional development plan; and the Board having further determined that Johnny Rodriguez's attendance at the Eastern Athletic

Trainers Association Conference is critical to the instructional needs of the school district, furthers the efficient operation of the school district, and is in compliance with State and Federal travel payment guidelines [www.goeata.org]:

Registration fee	-	\$150.00
Lodging	-	\$398.00
Meals (2 days)	-	\$160.00
Transportation	-	<u>\$44.23</u>
<b>Total</b>	-	<b>\$752.23</b>

## II. Personnel

### A. Appointments, Resignations and Retirements

1. Upon the recommendation of the Superintendent of Schools, accept retroactively the resignation of Elvis Arocho, Security Guard, Grace Wilday Junior High School, effective December 12, 2016.
2. Upon the recommendation of the Superintendent of Schools, approve the appointment of Tanya Comas and Wendi Kane-Millard, Teachers, Grace Wilday Junior High School, as Teachers for the Hour of Code Program for Title I students at Grace Wilday Junior High school, each Thursday from 3:10 PM to 4:10 PM, effective January 12, 2017 through March 9, 2017, for a total of nine (9) hours per Teacher, at the rate of \$35.59 per hour, at a cost not to exceed \$320.31 per Teacher, for a total program cost not to exceed \$640.62 [100 % Title I Funded].
3. Upon the recommendation of the Superintendent of Schools, approve the appointment of Anthony Marcario, Teacher, Grace Wilday Junior High School, as Substitute Teacher for the Hour of Code Program for Title I students at Grace Wilday Junior High school, on an as needed basis, each Thursday from 3:10 PM to 4:10 PM, effective January 12, 2017 through March 9, 2017, at the rate of \$35.59 per hour [100 % Title I Funded].
4. Upon the recommendation of the Superintendent of Schools, approve an amendment to Personnel Item #11 on the October 17, 2016 board meeting agenda, to reflect a change in the hourly rate and number of days employment for Boris Shimonov, Security Guard, Grace Wilday Junior High School, to work as a Security Guard for the Title I After the Bell Program at Grace Wilday Junior High School, Tuesdays and Wednesdays, at a maximum of four (4) hours per week, for a total of up to two (2) hours per day, from 3:10 PM to 5:10 PM, for a total of thirty-seven (37) days, at his REA negotiated rate of \$16.25 per hour, at a cost not to exceed \$1,202.50, effective November 1, 2016 through March 22, 2017 [Title I Funded].
5. Upon the recommendation of the Superintendent of Schools, approve the appointment of Leslie Gonzales as Classroom Aide, Kindergarten Success Academy, Step 1 of the REA Aides Salary Guide, with (60) college credits, at the rate of \$30.64 per hour, based on the daily rate of \$183.83 for full-time aides working six hours per day, effective December 20, 2016 through June 30, 2017 [UPC# AID31KINDNA04].
6. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following Teachers, Kindergarten Success Academy, as Literacy Night Teachers for the Polar Express Title I Literacy Event, three (3) hours per Teacher, from 5:00 PM to 8:00 PM, at the rate

of \$35.59 per hour, at a cost of \$106.77 per Teacher, for a total cost not to exceed \$320.31, effective Friday, January 6, 2017 [100% Title I Funded]:

Jessica Cunningham  
Melissa Gonzales  
Heather Peters

7. Upon the recommendation of the Superintendent of Schools, approve retroactively a sixth teaching period for Karin Von Riman, ESL Teacher, Abraham Clark High School (U.S. Sheltered History I-Course #8181-period 5), at the rate of \$55.62 per class, effective December 12, 2016 through June 30, 2017.
8. Upon the recommendation of the Superintendent of Schools, approve the appointment of Tachel Winstead as English Teacher, Abraham Clark High School, MA+30 Step 5 of the REA Teachers Salary Guide, at an annual salary of \$60,492.00, prorated, effective February 3, 2017 or sooner, through June 30, 2017 [Replacement for Dina Abulmagd – recently appointed Acting Literacy Coach at ACHS; Ms. Winstead’s start date is subject to release date from her current district].
9. Upon the recommendation of the Superintendent of Schools, approve a salary adjustment for Randolph Dorcent, Science Teacher, Abraham Clark High School, from MA Step 2 of the REA Teachers Salary Guide, at an annual salary of \$55,308.00, to MA+30 Step 2 of the REA Teachers Salary Guide, at an annual salary of \$58,969.00, based on receipt of official transcript, effective December 20, 2016 [Transcript received in Superintendent’s Office 11/16/16].
10. Upon the recommendation of the Superintendent of Schools, approve the appointment of the attached list of individuals as Substitutes for the remainder of the 2016/2017 school year, effective December 20, 2016 through June 30, 2017 [Attachment VI].
11. Upon the recommendation of the Superintendent of Schools, retroactively approve the Abraham Clark High School Before and After the Bell program- Innovative Reading NOW-, to provide POE (point of entry- immigrant) students the opportunity to improve their reading comprehension and writing skills with technology through the use of the educational IPAD application, News-O-Matic. This program will also incorporate a math tutoring session to review and teach skills that are not already mastered. The program is to be held during the first hour of school from 7:00 am to 8:00 am two days per week and 3:15-4:15pm two days per week a math session will be held one day per week for one hour. Monday -Friday October 25, 2016 to May 31, 2017 [Fully funded by Title III Immigrant Funds]
12. Upon the recommendation of the superintendent of Schools, retroactively approve the appointment of Fotini Kotrotsios, Abraham Clark High School, as ESL teacher for the Before/After the Bell program- Innovative Reading NOW, Tuesday and Thursdays, 7:00 am to 8:00am (one hour per day) for 51 hours, at a rate of \$35.59 per hour from October 25, 2016 to May 31, 2016, at a cost not to exceed \$1,815.09. [Fully funded by Title III Immigrant Funds]
13. Upon the recommendation of the Superintendent of Schools, retroactively approve the appointment of Sandra Joseph, Abraham Clark High School, as Bilingual Instructional Aide for the Before/After the Bell program- Innovative Reading NOW, Wednesdays and Fridays, 3:15pm to 4:15pm (one hour per day) for 51 hours, at a rate of \$31.16 per hour, from October

25, 2016 to May 31, 2017 at a cost not to exceed \$1589.16. [Fully funded by Title III Immigrant Funds]

14. Upon the recommendation of the Superintendent of Schools, retroactively approve the appointment of Awilda Restrepo, Abraham Clark High School, as Bilingual Instructional Aide for the Before/After the Bell program- Innovative Reading NOW Math days, one day per week, at a rate of \$31.69 from October 25, 2016 to May 31, 2017 at a cost not to exceed \$919.01. [Fully funded by Title III Immigrant Funds]
15. Upon the recommendation of the Superintendent of Schools, retroactively approve the Leonard V. Moore Middle School Before the Bell program- Reading NOW, to provide POE (point of entry- immigrant) students the opportunity to improve their reading comprehension of on grade-level texts by the direct instruction of phonetics and sight words through the use of Reading A-Z, and Raz-Kids. The program is to be held during the first hour of school from 7:20-8:20 am five days per week from November 1, 2016 to June 16, 2017. [Fully funded by Title III Immigrant Funds]
16. Upon the recommendation of the superintendent of Schools, retroactively approve the appointment of Maria Gavilanez, Leonard V. Moore Middle School, as Bilingual Teacher for the Before the Bell program- Reading NOW, Monday through Thursdays, 7:20am to 8:20am (one hour per day) for 74 hours, at a rate of \$35.59 per hour, at a cost not to exceed \$2,633.66, from November 1, 2016 to June 16, 2017. [Fully funded by Title III Immigrant Funds]
17. Upon the recommendation of the superintendent of Schools, retroactively approve the appointment of Jacob Sumner, Leonard V. Moore Middle School, as Teacher for the Before the Bell program- Reading NOW, Monday through Thursdays, 7:20am to 8:20am (one hour per day) for 74 hours, at a rate of \$35.59 per hour, at a cost not to exceed \$2,633.66, from November 1, 2016 to June 16, 2017. [Fully funded by Title III Immigrant Funds]
18. Upon the recommendation of the superintendent of Schools, retroactively approve the appointment of Theresa Wiley, Leonard V. Moore Middle School, as Bilingual Instructional Aide for the Before the Bell program- Reading NOW, Monday through Fridays, 7:20am to 8:20am (one hour per day) for 144 hours, at a rate of \$31.69 per hour, at a cost not to exceed \$4,563.36, from November 1, 2016 to June 16, 2017. [Fully funded by Title III Immigrant Funds]
19. Upon the recommendation of the Superintendent of Schools, accept the resignation of Dr. Dana Walker, Assistant Superintendent of Curriculum & Instruction, District, effective on or before February 14, 2017, subject to the appointment of a Board approved replacement.

### **MISCELLANEOUS**

1. NOW THEREFORE BE IT RESOLVED, the Board of Education through its policy adoption process will add the following language to the end of paragraph 3 of District Policy 8550, "Outstanding Food Service Charges":

A parent who fails to meet with the Principal or designee within one week of receiving notice, or a parent who has failed to resolve the matter within one week of meeting with the Principal or designee shall result in the student being barred from participating in graduation ceremonies; and

BE IT FURTHER RESOLVED that a copy of the District Policy 8550 as proposed for amendment be attached to this resolution [Attachment VII].

2. Upon the recommendation of the Superintendent of Schools, approve the attached Memorandum of Understanding for Roselle Public Schools participation in the Union County SNAP-Ed Program for Fiscal Years 2016-2018, effective October 1, 2015 through September 30, 2018 [Attachment II].
3. Upon the recommendation of the Superintendent of Schools, approve the second reading of the attached listing of Roselle Board of Education Policies and Regulations [Attachment III – Previously distributed at 11/28/16 board meeting].
4. Upon the recommendation of the Superintendent of Schools, accept the donation of two hundred (200) children toys, with an estimated value of \$500.00, for distribution at the Kindergarten Success Academy, received December 16, 2016 from Star Bethlehem Chapter #26, Eastern Stars, coordinated by Walter Wimbush, located at 1210 Frank Street, Roselle, New Jersey.
5. Upon the recommendation of the Superintendent of Schools, approve a *Teen Dating Violence Awareness Wear Orange Day* at Abraham Clark High School, sponsored by the PRINCESS Foundation, at a participation cost of \$2.00 per person, with all proceeds to be donated to a local domestic violence shelter, effective Friday, February 17, 2017.
6. Upon the recommendation of the Superintendent of Schools, approve the sale of fruit smoothies at Grace Wilday Junior high School, hosted by Grace Wilday School Wellness Committee, with staff members having agreed to voluntarily bring in smoothie mixers to be used to make the smoothies, and with fruit smoothies to be sold to staff and students at a cost of \$1.00 each, with all proceeds to be used to purchase an additional bike rack to encourage more students to ride bikes to school.

## **BUSINESS**

### 1. ACKNOWLEDGEMENTS

- Board Secretary's Report Dated December, 2016 [Attachment 1]
- Board Minutes:

<u>Meeting</u>	<u>Date</u>	<u>Pages</u>
Regular Meeting	11/28/16	[14334-14365]
Special Meeting	12/07/16	[14366-14369]

### 2. APPROVALS

- Bills List Dated November 2016 **\$2,237,519.15** [Attachment 2]
- Transfers **\$224,073.00** [Attachment 3]

### 3. REQUISITION FOR TAXES

The amount of district taxes needed to meet the obligations of the Roselle Board of Education for the next 30 days is \$1,912,606.00 and is due January 23, 2017.

4. RESOLUTIONS

- BE IT RESOLVED, that the Board Secretary of the Roselle Board of Education certifies that as of [November 1, 2016] that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- Pursuant to N.J.A.C. 6:20 –2.11(c)4, the Roselle Board of Education certifies that as of [November 1, 2016] through [November 30, 2016] after review of the secretary’s monthly financial report no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. RESOLUTION TO ACCEPT ANNUAL AUDIT FOR FISCAL YEAR 2015-2016

The Auditor’s Management Report (AMR) and Comprehensive Annual Financial Report (CAFRA) for the Borough of Roselle School District for the fiscal year ended June 30, 2016, has been received from our Auditors, Suplee, Clooney, & Company. Audit rules and regulations promulgated by the New Jersey Department of Education (N.J.S.A. 18A:23-5) require the Board of Education to read and discuss the audit recommendations made by the Auditors in the Annual Audit and a copy of the minutes of the Board, together with a corrective action plan be submitted within 30 days after the audit is received by the Board, to the State Department of Education through the Union County Superintendent of Schools. Be it Resolved, that the Roselle Borough Board of Education accepts the Auditor’s Management Report (AMR) [Attachment 4] and Comprehensive Annual Financial Report (CAFR) [Attachment 5] for the fiscal year ended, June 30, 2016, and the recommendations included therein, and in order to meet these recommendations, a Corrective Action Plan [Attachment 6] is hereby submitted.

6. RESOLUTION APPROVING NJSBA TO PROVIDE CONSULTING SERVICES TO THE ROSELLE BOARD OF EDUCATION FOR PERMANENT SUPERINTENDENT SEARCH

The New Jersey School Board Association (NJSBA) will provide consulting services for the permanent superintendent search, on an as needed basis, at an amount not to exceed \$7,000 for the duration of the search.

7. RESOLUTION TO APPROVE ROSELLE PUBLIC SCHOOLS NOT REQUIRING YOUTH CONSULTATION SERVICES, INC. (“YCS”) TO CHARGE STUDENTS FOR DISCOUNTED AND/OR PAID MEALS PROVIDED BY YCS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, the Roselle Public Schools (“District”), as deemed necessary, sends students to out of district private schools for students with disabilities (“PSSD”); and

WHEREAS, Youth Consultation Services, Inc. (“YCS”) operates PSSDs at various locations in New Jersey; and

WHEREAS, District students placed on YCS PSSDs received meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and



WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and

WHEREAS, the District does not require YCS to charge District students for the meals being provided.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. District Does Not Require Charges for Meals. The District’s Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. Effective Date; Repealer. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency. [Attachment 7]

8. RESOLUTION TO APPROVE BOARD PRESIDENT CANDIDA YOUNG & BOARD MEMBER DONNA ELEAZER TO ATTEND THE NSBA ADVOCACY INSTITUTE IN WASHINGTON, DC FROM JANUARY 29-31, 2017

Approve the attendance of Board President Candida Young and Board Member Donna Eleazer at the *National School Board Association’s (NSBA) Advocacy Institute* in Washington, DC from January 29-31, 2017. The Board having determined that attendance at the *National School Board Association’s (NSBA) Advocacy Institute* is directly related to and within the scope of Ms. Young and Ms. Eleazer’s current responsibilities; and the Board having further determined that Ms. Young and Ms. Eleazer’s attendance at the *National School Board Association’s (NSBA) Advocacy Institute* is critical to the efficient operation of the school board, and is in compliance with State and Federal travel payment guidelines [www.goeata.org]:

Registration fee	-	\$695.00
Lodging (2 nights)	-	\$488.00
Meals & Incidents	-	\$172.50 ( <i>GSA Standard Rates</i> )
Transportation	-	\$150.00 ( <i>Mileage &amp; Tolls</i> )
<b>Total</b>	-	<b>\$1,505.50 per person</b>

9. RESOLUTION FOR BOARD OF EDUCATION ACCOUNTS

Motion to approve the following new student activity accounts at Abraham Clark High School in addition to the accounts previously approved at the June 27, 2016 Regular Meeting:

- DECA CLUB
- AMISTAD CLUB

## 10. RESOLUTION TO ESTABLISH DATE FOR ANNUAL REORGANIZATION MEETING

Approve the Reorganization Meeting for Roselle Borough Public Schools to be held on Wednesday, January 4, 2017 at 7:30pm.

## 11. BUILDING USE

Upon the recommendation of the Superintendent of Schools, approve the use of the **Abraham Clark High School Auditorium and two (2) classrooms** for the Roselle Department of Recreation's Annual Community Holiday Concert, at a no cost per person, from 6:30pm to 10:00pm, **effective Saturday, December 17, 2016.**

## SUPERINTENDENT'S REPORTS

1. November 30, 2016 Monthly Pupil Enrollment Report [written]
2. November 2016 Monthly Summary of Attendance [written]

## FIRE DRILL REPORTS

November 2016 [Attachment IV] [written]

## SUSPENSION REPORTS

November 2016 [Attachment V] [written]

## DISCUSSION

## INFORMATIONAL

1. December 2016 Student-of-the-Month Profiles [written]
2. December 2016/January 2017 Calendar-of-Events [written]
3. November 2016 Reports of Positive Happenings [written]

## EXECUTIVE SESSION