

**ROSELLE BOARD OF EDUCATION
ROSELLE, NEW JERSEY**

**SPECIAL MEETING AGENDA
WEDNESDAY, APRIL 26, 2017**

GOVERNANCE

PRESENTATIONS

I. HIB INCIDENT REPORTING

Harassment, Intimidation and Bullying Reporting for the 2016/2017 School Year [Attachment I] – March/April 2017 Incidents (Report Period 2) – Dr. Richard R. Corbett, Interim Superintendent

RESOLUTIONS

- I. BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Roselle Board of Education hereby affirms the Roselle Public Schools HIB (Harassment, Intimidation and Bullying) Investigation Reporting for the 2016/2017 School Year, Report Period 2 Incidents (March/April 2017), which was presented to the Roselle Board of Education and Public at the April 10, 2017 Special Board of Education Meeting [Attachments II].

SUPERINTENDENT’S RECOMMENDATIONS

APPROVALS

I. Instructional

1. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Dr. Shakirah Miller-Harrington, Assistant Superintendent of Curriculum & Instruction, District, at the *Fourth Annual i-Ready User Summit*, May 22 & 23, 2017, at Turning Stone Conference Center, in Verona, New York, at a registration cost of \$199.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Fourth Annual i-Ready User Summit* is directly related to and within the scope of the Assistant Superintendent of Curriculum & Instruction’s current responsibilities and the school district’s professional development plan; and the Board having further found that attendance at the *Fourth Annual i-Ready User Summit* is critical to both the instructional needs of the school district and furthers the efficient operation of the school district and is in compliance with the state and federal travel payment guidelines [Website reference: www.curriculumassociates.com].

Personnel

A. Appointments, Retirements, Resignations

1. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of the following Roselle Public School Teachers, to staff the Dr. Charles C. Polk Parent University grant integration from Penguin Random House Foundation Teacher Awards for Literacy, After School Program at Dr. Charles C. Polk Elementary School, operating from 5:30 PM to 7:30 PM, effective May 3, 2017 through June 7, 2017 [100 % Grant Funded]:

Teacher Name	Grade	Hourly Rate	Class Session 3 hours/day	Total
Kristen Nevins	Head Teacher	\$35.59	30	\$1,067.70
Alicia Caccholi	4 th Grade	\$35.59	9	\$320.31
Rosanne Puma	4 th Grade	\$35.59	9	\$320.31
Gloria Carter-Hopkins	3 rd Grade	\$35.59	9	\$320.31
Chrystal Allen	4 th Grade/Sp. Ed.	\$35.59	9	\$320.31
Gillian Celebrano	1 st Grade	\$35.59	9	\$320.31
Chelsea Callan	1 st Grade	\$35.59	9	\$320.31
Total				\$2,989.56

B. Other

2. Upon the recommendation of the Interim Superintendent of Schools, approve the reappointment of the attached list of Non-Tenured Personnel for the 2017/2018 school year [Attachment III].
3. Upon the recommendation of the Interim Superintendent of Schools, approve the reappointment of the attached list of Tenured Personnel for the 2017/2018 school year [Attachment IV].
4. Upon the recommendation of the Superintendent of Schools, approve the reappointment of the attached list of Non-Certificated Staff for the 2017/2018 school year [Attachment V].

BUSINESS

1. PUBLIC HEARING FOR 2017-2018 BUDGET

1A. RESOLUTION FOR ADOPTION OF 2017-2018 BUDGET

ADOPTION OF THE 2017-2018 BUDGET BE IT RESOLVED that the budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for final approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2017-2018 Total Expenditures	\$52,868,693	2,236,678	0	\$55,105,371
Less: Withdrawal from Capital Reserve	1,168,408	0	0	1,168,408
Less: Anticipated Revenues	<u>27,673,171</u>	<u>2,236,678</u>	0	<u>29,909,849</u>
Taxes to be Raised	24,027,114	0	0	24,027,114

WHEREAS, on March 13, 2017, the Roselle Board of Education adopted a tentative budget to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 12, 2017; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 26, 2017; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$52,868,693 of which \$24,027,114 shall be raised by tax levy; and

WHEREAS, \$1,168,408 shall be withdrawn from Capital Reserve; and

NOW THEREFORE, BE IT RESOLVED that the Roselle Board of Education hereby adopts the 2017-2018 School Year budget; and

BE IT RESOLVED that there should be raised \$24,027,114, for the ensuing School Year (2017-2018); and

BE IT RESOLVED that \$1,168,408 shall be withdrawn from Capital Reserve for the ensuing School Year (2017-2018).

2. ACKNOWLEDGEMENTS

- Board Secretary's Report Dated March 2017 [Attachment 1]

3. REQUISITION FOR TAXES

The amount of district taxes needed to meet the obligations of the Roselle Board of Education for the next 30 days is \$1,912,606.00 and is due May 22, 2017.

4. RESOLUTIONS

- a. BE IT RESOLVED, that the Board Secretary of the Roselle Board of Education certifies that as of [March 1 2017] that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
 - b. Pursuant to N.J.A.C. 6:20 –2.11(c)4, the Roselle Board of Education certifies that as of [March 1 2017] through [March 31, 2017] after review of the secretary's monthly financial report no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Approve the attendance of Rhonda Curry, School Business Administrator, at the 55th Annual Conference of the New Jersey Association of School Business Officials, to be held Wednesday, June 7, 2017 through Friday, June 9, 2017, at the Borgata Hotel, Atlantic City, NJ at a cost not to exceed as registration and lodging costs as indicated below, plus reimbursements for meals, mileage/tolls

subject to the submission and verification of duly authorized vouchers and receipts in accordance with standard GSA rates; the Board having determined that attendance at the Annual Conference is directly related to and within the scope of the Business Administrator's current responsibilities and the school district's professional development plan, and the efficient operation of the school district and is in compliance with the State and Federal travel payment guidelines. [Website reference: <http://www.njasbo.com/domain/8>].

Registration Fee \$275
Lodging \$260

6. RESOLUTION TO APPOINT TREASURER OF SCHOOL MONIES

Appoint Andrea Lawrence-Hyatt as Treasurer of School Monies for the 2016-2017 School Year at an annual salary of \$ 8,000.00 (prorated).

7. RESOLUTION APPROVING AMENDMENTS TO ROSELLE BOARD OF EDUCATION LONG RANGE FACILITY PLAN TO ADDRESS EARLY CHILDHOOD CENTER

WHEREAS, the Roselle Board of Education in the County of Union, New Jersey (the "Board"), desires to amend its Long Range Facility Plan to address the proposed Early Childhood Center Project to construct a new Pre-Kindergarten and Kindergarten (the "Project"); and

WHEREAS, the Board now seeks to take steps to amend its Long Range Facility Plan in order to include the Project therein.

NOW THEREFORE BE IT RESOLVED by the Roselle Board of Education in the County of Union, State of New Jersey, as follows:

1. The Board hereby amends its Long Range Facility Plan to include the above referenced Project to construct a new Pre-Kindergarten and Kindergarten;
2. The Board hereby authorizes and directs the Architect, Construction Manager, and the Chief School Administrator to submit an amendment to the Long Range Facility Plan for review and approval to the Commissioner of Education, if applicable.

BE IT FURTHER RESOLVED, that the Roselle Board of Education hereby amends its Long Range Facility Plan to include the Early Childhood Center Project;

BE IT FURTHER RESOLVED, that the Roselle Board of Education hereby authorizes the submission of the amendment to its Long Range Facility Plan to the Commissioner of Education, if applicable.

8. RESOLUTION AUTHORIZING SUBMISSION OF THE EARLY CHILDHOOD CENTER PROJECT TO THE DEPARTMENT OF EDUCATION

WHEREAS, the Roselle Board of Education in the County of Union, New Jersey (the “Board”), desires to proceed with a school facilities project consisting of the construction of a new Pre-Kindergarten and Kindergarten Grade School that shall be considered other capital project (the “Project”); and

WHEREAS, the Board now seeks to take initial steps in order to proceed with the Project.

NOW THEREFORE BE IT RESOLVED by the Roselle Board of Education in the County of Union, State of New Jersey, as follows:

1. In accordance with the requirements of Sections 6A:26-5.2 and 6A:26-5.3, respectfully, of the New Jersey Administrative Code, the Board does hereby authorize and direct the Architect, Construction Manager, and the School Chief Administrator, as applicable, to prepare the Educational Specifications and Schematic Plans in connection with the Project;
2. The Chief School Administrator, Architect, and Construction Manager are hereby authorized to undertake all related actions necessary in connection with the Project.

BE IT FURTHER RESOLVED, that the Roselle Board of Education authorizes the submission of the project to the New Jersey Department of Education along with the following items, Educational Specifications and drawings, Schematic Plans, cohort-survival enrollment projections, Form DOE-160, functional capacity worksheet of existing spaces and current facilities, a feasibility study, and Form DOE-130, along with other documents required by the Department of Education.

BE IT FURTHER RESOLVED, that the Project is Other Capital and the Roselle Board of Education is not seeking state funding.

9. RESOLUTION AUTHORIZING A LEASE AGREEMENT BETWEEN THE ROSELLE BOARD OF EDUCATION AND THE UNION COUNTY IMPROVEMENT AUTHORITY FOR CONSTRUCTION OF THE EARLY CHILDHOOD CENTER

WHEREAS, the Roselle Board of Education in the County of Union, New Jersey (the “Board”), desires to proceed with the early childhood center project consisting of the construction of a new Pre-Kindergarten and Kindergarten Grade School that shall be considered other capital project (the “Project”); and

WHEREAS, the Union County Improvement Authority (the “Authority”) has acquired real estate on Chandler Avenue within the Borough of Roselle in order to construct improvements thereon and to lease same to the Board of Education; and

WHEREAS, the Authority will, by resolution, determine to proceed with the construction of the Project on the above referenced real estate; and

WHEREAS, the Board and the Authority have the desire to enter into a lease agreement for the construction of the Project; and

WHEREAS, N.J.S.A. 18A:20-1 et seq. allows the Board and the Authority to enter into a lease agreement in the form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED THAT the Board approves the attached lease agreement and authorizes the Board President to execute same with the Authority for the construction of the early childhood center project listed herein and as more fully described in the attached shared services agreement.

BE IT FURTHER RESOLVED, that the Roselle Board of Education will seek a waiver from the Commissioner of Education, the Local Finance Board and the Department of Community Affairs, regarding restrictions found in N.J.S.A. 18A:20-4.2 et als. [Attachment 2]