

**ROSELLE BOARD OF EDUCATION
ROSELLE, NEW JERSEY**

**REGULAR MEETING AGENDA
WEDNESDAY, MARCH 29, 2017**

GOVERNANCE

STUDENT RECOGNITIONS

I. MARCH 2017 STUDENTS-OF-THE-MONTH

<u>Name</u>	<u>School</u>	<u>Grade</u>
Juliette PointDuJour	Roselle Preschool Annex	Pre-K
Sharay Sanchez	Kindergarten Success Academy	Kdg.
Kendra Carey	Harrison Elementary School	Gr. 2
Valentina Diaz	Dr. Charles C. Polk Elementary School	Gr. 3
Jordan Livsey	Washington Elementary School	Gr. 3
Ann-Marie Wimbush	Leonard V. Moore Middle School	Gr. 6
Ivana Sanchez	Grace Wilday Junior High School	Gr. 8
Jada Chinn	Abraham Clark High School	Gr. 12

PRESENTATIONS

- I. Proclamation to Recognize Graduating Scholar Athletes of the 2016 Varsity Football Team – Ms. Candida Young, Board President

II. HIB INCIDENT REPORTING

Harassment, Intimidation and Bullying Reporting for the 2016/2017 School Year [Attachment I] – February 2017 Incident (Report Period I) – Dr. Richard R. Corbett, Interim Superintendent

RESOLUTIONS

- I. BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Roselle Board of Education hereby affirms the Roselle Public Schools HIB (Harassment, Intimidation and Bullying) Investigation Reporting for the 2016/2017 School Year, Report Period 2 Incident (February 2017), which was presented to the Roselle Board of Education and Public at the March 13, 2017 Special Board of Education Meeting [Attachment II].

SUPERINTENDENT'S RECOMMENDATIONS

APPROVALS

I. Instructional

1. Upon the recommendation of the Interim Superintendent of Schools, approve the admission of Student #16/17-F into the Roselle Public School District, for placement in the regular education program at Harrison Elementary School, for the remainder of the 2016/2017 school year, pursuant to Title 18A:38-6, effective March 30, 2017, pending the submission and verification of all required documentation.
2. Upon the recommendation of the Interim Superintendent of Schools, approve the admission of Student #17/18-A into the Roselle Public School District, for placement in the regular education program at the Kindergarten Success Academy, for the 2017/2018 school year, in accordance with Board Policy No. 5111, effective September 6, 2017, pending the submission and verification of all required documentation.
3. Upon the recommendation of the Interim Superintendent of Schools, approve the submission of the Roselle Public Schools Three-Year Preschool Program Plan Update for 2017-2020 school years, to the State of New Jersey Department of Education, Division of Early Childhood Education and Union County Office of Education [Attachment III].
4. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Angela Robinson, Supervisor of Special Services, at the *Beyond Gender Identity and Sexual Orientation Conference*, May 22, 2017, in Montclair, New Jersey, at a registration cost of \$150.00 per attendee, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Beyond Gender Identity and Sexual Orientation conference* is directly related to and within the scope of the Special Education Supervisor's responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *Beyond Gender Identity and Sexual Orientation conference* is critical to both the instructional needs of the school district and furthers the efficient operation of the school district and is in compliance with the state and federal travel payment guidelines [Website reference: www.NJCIE.org].
5. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Monica Ahearn, Director of Special Services, at the *Special Education Law: Year in Review Conference*, June 23, 2017, in Montclair, New Jersey, at a registration cost of \$150.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Special Education Law: Year in Review Conference* is directly related to and within the scope of the Special Services Director's responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *Special Education Law: Year in Review Conference* is critical to both the instructional needs of the school district and furthers the efficient operation of the school district and is in compliance with the state and federal travel payment guidelines [Website reference: www.NJCIE.org].

6. Upon the recommendation of the Interim Superintendent of Schools, approve the 12-month membership renewal for unlimited attendance at *Fred Pryor Career Track Professional Development Seminars*, for Ivy Hall-Abraham, Secretary, Special Services Department and Jennifer Smith, Secretary, Roselle Preschool Annex, at a cost \$199.00 per Secretary, the Board having determined that attendance at *Fred Pryor Career Track Professional Development Seminars* is directly related to and within the scope of the Secretaries' responsibilities and the school district's professional development plan; and the Board having further found that access to various *Fred Pryor Career Track Professional Development Seminars* offered by the 12-month membership is critical to both the efficient operation of the Special Services Department and the Pre-School Annex and furthers the efficient operation of the school district and is in compliance with the state and federal travel payment guidelines [Website reference: www.pryor.org].
7. Upon the recommendation of the Interim Superintendent of Schools, approve Student I. D. #41240131 for administrative home instruction, commencing immediately until June 30, 2017.
8. Upon the recommendation of the Interim Superintendent of Schools, approve Student I. D. #20000678 for administrative home instruction, commencing immediately until June 30, 2017.

II. Personnel

1. Upon the recommendation of the Interim Superintendent of Schools, accept the retirement of Brenda Edwards, Special Education Teacher, Grace Wilday Junior High School, effective June 1, 2017.
2. Upon the recommendation of the Interim Superintendent of Schools, accept the resignation of Suzette Drayson-Kamerman as Advisor to the Class of 2017 at Abraham Clark High School effective March 28, 2017.
3. Upon the recommendation of the Interim Superintendent of Schools, accept the resignation of David Brown II, Treasurer of School Monies, District, effective April 1, 2017.
4. Upon the recommendation of the Interim Superintendent of Schools, approve retroactively the appointment of Maria Dragonas as Long-Term Substitute Teacher, Grade Three, Certificated, Harrison Elementary School, , at the rate of \$195.00 per day, effective beginning March 2, 2017 [Replacement for Roxana Bartolo-Connelly, ending date subject to the return of Roxana Bartolo-Connelly on or before June 30, 2017].
5. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of Barbara McGregor as Long-Term Substitute Art Teacher, Certificated, Grace Wilday Junior High School, at the rate of \$195.00 per day, effective beginning March 28, 2017 through June 30, 2017 [Leave Replacement for Kimberly Coleman].
6. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of Abraham Clark High School Science Teacher, Dr. Wei Shi, as the tutor for the Title I After the Bell Advanced Placement Chemistry and Physics Tutoring Program at Abraham Clark High School from 3:10 pm - 4:10 pm, at a rate of \$35.59 per hour, for a total of 18 after school sessions, at a total cost of \$ 640.62, effective from March 21, 2017 through April 13, 2017 [100 % Title I Funded; Priority School Intervention].

7. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of Roselle Paraprofessional and Substitute Teacher Dr. Allan Potts as Substitute Teacher for the Title I Arts Integrated Pilot Program at Washington Elementary School, on Tuesdays, from 3:10 pm to 5:10 pm, at \$30.64 per hour, Tuesdays for a total of 12 after school sessions, for a total of \$735.36, effective March 21, 2017 through June 13, 2017 [Replacement for Marianne Hanley; 100% Title I Funded].
8. Upon the recommendation of the Interim Superintendent of Schools, approve an amendment to Personnel Item # 17 on the 1/26/17 board meeting agenda, to change the hourly rate for Roselle Paraprofessional Shannon Robinson from \$29.25 to \$30.64 for her participation in the Title I Arts Integration Pilot Program at Washington Elementary School, from February 2, 2017 to June 13, 2017 [100 % Title I Funded].
9. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of Maria Roman, ELL Classroom Aide, as Paraprofessional for the Before the Bell Program, Harrison Elementary School, with program operation Monday through Friday, one (1) hour per day, from 7:30 AM to 8:30 AM, at the rate of \$28.82 per hour, at a cost not to exceed \$1,585.10, effective March 28, 2017 through June 21, 2017.
10. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of Robert Salamanca as Assistant Baseball Coach, Abraham Clark High School, for the 2016-2017 Spring Season, at a stipend \$6,317 as per the REA Coaches Stipend Guide – Schedule G, effective July 1, 2014 through June 30, 2017.
11. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of Christina Pasquarella as a substitute teacher for the Before-the-Bell program, Leonard V. Moore Middle School, on an as-needed basis at a rate of \$35.59 per hour, subject to the submission and verification of timesheets, effective March 28, 2017 through June 21, 2017.
12. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of the following individuals for evening Kindergarten registration for the 2017/2018 school year, to be held at the Kindergarten Success Academy, on Tuesdays and Thursdays, for ten (10) days, three (3) hours per day, from 4:00 PM to 7:00 PM, for a total of thirty (30) hours, at their respective negotiated rates of pay, for a total cost of \$5,281.20 effective April 25, 2017 through May 25, 2017:

<u>Name</u>	<u>Position Building/Dept.</u>	<u>Hourly Rate (OT)</u>	<u>Total Cost</u>
Mirlena Lara-Cuesta	Secretary/KSA	\$24.72	\$741.60
Marina Matamoros	Classroom Aide/ESL-Bilingual	\$28.82	\$864.60
Janette Powers	Nurse/KSA	\$47.56	\$1,426.80
Daryl Wainer	Supervisor of ESL/Bilingual	\$74.94	\$2,248.20

13. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of the attached list of individuals as Substitutes for the remainder of the 2016/2017 school year, effective March 30, 2017 through June 30, 2017 [Attachment IV].

B. Other

14. Upon the recommendation of the Interim Superintendent of Schools, approve retroactively an amendment to the dates of Child-Rearing/FMLA/NJFLA leave of absence, without pay, for Heather Coombs, Title I/Basic Skills Instruction Teacher, Leonard V. Moore Middle School, to read effective approximately March 14, 2017 through April 28, 2017; with a return to work date of May 1, 2017 [FMLA/NJFLA leave previously Board approved on 2/13/17, effective approximately 3/14/17 through 5/12/17, with a return to work date of 5/15/17].
15. Upon the recommendation of the Interim Superintendent of Schools, approve retroactively an extension of Child-Rearing/FMLA/NJFLA leave of absence, without pay, for Vashanna Fraser, Classroom Teacher, Washington Elementary School, effective March 27, 2017 through approximately April 7, 2017, with an anticipated return-to-work date of April 10, 2017 [Child-Rearing/NJFLA leave previously Board approved on 1/26/17, effective approximately 2/7/17 through 3/24/17, with an anticipated return to work date of approximately 3/27/17].
16. Upon the recommendation of the Interim Superintendent of Schools, approve an FMLA/Maternity leave of absence for Brittany Nielsen, effective April 3, 2017 through June 22, 2017, based on receipt of FMLA Certification from her physician, followed by a continued FMLA/Child-Rearing/NJFLA leave of absence, effective September 5, 2017 through November 3, 2017, utilizing sick days and thereafter any accumulated time employee elects to use, as available.

MISCELLANEOUS

1. Upon the recommendation of the Interim Superintendent of Schools, approve the second reading of the following Board of Education Policies [Attachment V]:

Policy #	Title	New/Revised
P 1510	Americans with Disabilities Act	Mandated, Revised
P 2415.30	Educational Stability for Children in Foster Care	Mandated, New
P 2418	Section 504 of the Rehabilitation Act of 1973—Students	Mandated, New
P 5116	Education of Homeless Children	Revised
P 5330.04	Administering an Opioid Antidote	New
P 8330	Student Records	Mandated, Revised

2. Upon the recommendation of the Interim Superintendent of Schools, approve the first reading of the following Board of Education Policies [Attachment VI]:

Policy #	Title	New/Revised
2460	Special Education	Mandated/Revised
2467	Surrogate Parents and Foster Parents	Mandated/Revised
8462	Reporting Potentially Missing or Abused Children	Mandated/Revised

3. Upon the recommendation of the Interim Superintendent of Schools, approve the adoption of the Roselle Public Schools 2017/2018 School Calendar [Attachment VII].

4. Upon the recommendation of the Interim Superintendent of Schools, approve the Roselle Public Schools Partnership with the Community Food Bank of New Jersey, at no cost to the Roselle Public Schools or Roselle Board of Education. The Roselle Public schools will participate in the following programs: The Family Pack Program, Tools 4 Schools, and Kids Closet [Attachment VIII].
5. Upon the recommendation of the Interim Superintendent of Schools, approve *bake sale fundraisers* at Abraham Clark High School, sponsored by the National Honor Society, to be held after school, with all proceeds to be used for NHS activities, effective March 31, 2017 and April 10, 2017.
6. Upon the recommendation of the Interim Superintendent of Schools, approve retroactively a *Jeans for Teens community service activity* at Abraham Clark High School, sponsored by the National Honor Society, whereby students will collect gently used jeans to donate to a local shelter, effective March 28, 2017 through April 30, 2017.
7. Upon the recommendation of the Interim Superintendent of Schools, approve retroactively a *Scratch Card fundraiser* at Abraham Clark High School, sponsored by the ACHS Relay for Life Team, at a cost of \$1, \$5, or \$10 (depending upon the scratch off), with all proceeds to be donated to the American Cancer Society, effective March 28, 2017 through May 26, 2017.
8. Upon the recommendation of the Interim Superintendent of Schools, approve retroactively an *Auditorium Seat Name Plate fundraiser* at Abraham Clark High School, sponsored by the Class of 2018. Name plates for the seats in the auditorium will be sold at a cost of \$30 per plate, with all proceeds to be used for Class of 2018 activities, effective March 28, 2017 through June 30, 2017.
9. Upon the recommendation of the Interim Superintendent of Schools, approve the Roselle Preschool Annex *Simply Spring fundraiser* with all proceeds to be used for future activities and events, effective April 3, 2017 – April 24, 2017 [www.cherrydale.com].
10. Upon the recommendation of the Interim Superintendent of Schools, approve the participation of the Kindergarten Success Academy in the St. Jude Children’s Research Hospital community service project entitled *Trike-A-Thon Fundraiser*, to be held April 17, 2017 through May 12, 2017. Trike-A-Thon is a fun week-long curriculum for kindergarteners in riding-toy safety lessons through a series of interactive stories. Children will receive these lessons from special St. Jude’s Bikewell Bear and Pedals the Bunny, while raising money for St. Jude Children’s Research Hospital [<https://www.stjude.org/get-involved/at-school/trike/resources.html>].

BUSINESS

1. ACKNOWLEDGEMENTS

- Board Secretary’s Report Dated January 2017 [Attachment 1]
- Board Minutes:

Meeting	Date	Pages
Reorganization Meeting	January 4, 2017	[14390-14400]
Regular Meeting	January 26, 2017	[14401-14425]
Special Meeting	February 13, 2017	[14426-14435]

2. APPROVALS

- a. Bills List Dated March 2017 \$2,132,502.72 [Attachment 3]
- b. Transfers [Attachment 4]

3. REQUISITION FOR TAXES

The amount of district taxes needed to meet the obligations of the Roselle Board of Education for the next 30 days is \$1,912,606.00 and is due April 24, 2017.

4. RESOLUTIONS

- a. BE IT RESOLVED, that the Board Secretary of the Roselle Board of Education certifies that as of [January 1, 2017] that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
 - b. Pursuant to N.J.A.C. 6:20 –2.11(c)4, the Roselle Board of Education certifies that as of [January 1 2017] through [January 31, 2017] after review of the secretary’s monthly financial report no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Upon the recommendation of the Interim Superintendent of Schools, retroactively approve the electronic submission of a budget amendment for the Roselle Borough 2016-2017 NCLB Consolidated Application to reflect fiscal changes to the Title I, Part A and Title III Immigrant plans. Amendment to include the reallocation of \$15,000 from Title I, Part A to cover the cost of instructional supplies and \$10,768 from Title III Immigrant to cover instructional costs for before and after school programs.
6. Approve the attendance of Diya Camacho, Accounts Payable Secretary, at the 48th Annual Rutgers University Public Purchasing Educational Forum, to be held Wednesday, May 3, 2017 through Thursday, May 4, 2017, at the Golden Nugget Hotel, Atlantic City, NJ at a cost not to exceed as registration and lodging costs as indicated below, plus reimbursements for meals, mileage/tolls subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the Annual Rutgers University Public Purchasing Educational Forum is directly related to and within the scope of the Purchasing Secretary’s current responsibilities and the school district’s professional development plan, and the efficient operation of the school district and is in compliance with the State and Federal travel payment guidelines. [Website reference: <http://cgs.rutgers.edu/publicpurchasing>].

Registration Fee \$350
Lodging 200.00

7. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Pamela Pittman, District Clerk, at the NJASBO-Spring class Labor Relations/Personnel Management, to be held Saturday, April 1, 8, 22 & 29, 2017, at the Orange Avenue School media center/library, Cranford, NJ 07016 services performed by Attorney Frank Sciarrillo-LLC Cranford, New Jersey, at a registration cost of \$280, plus reimbursement for mileage, the Board having determined the attendance at the NJASBO-Spring class Labor Relations/Personnel Management is related to and within the score of the District Clerk's responsibilities and the school district's professional development plan.

8. BUILDING USE

- a. Upon the recommendation of the Interim Superintendent of Schools, approve the use of Grace Wilday Junior High School Gymnasium and three (3) Classrooms for the Roselle Department of Recreation Summer Camp, Monday through Friday, from 7:30am to 5:30pm, at a cost of \$40.00 per week per child, effective June 26, 2017 through August 18, 2017.
- b. Upon the recommendation of the Interim Superintendent of Schools, approve the use of Dr. Charles C. Polk Elementary School Gymnasium and three (3) Classrooms for the Roselle Department of Recreation Summer Camp, Monday through Friday, from 7:30am to 5:30pm, at a cost of \$40.00 per week per child, effective June 26, 2017 through August 18, 2017.
- c. Upon the recommendation of the Interim Superintendent of Schools, approve the use of Dr. Harrison Elementary School Gymnasium and three (3) Classrooms for the Roselle Department of Recreation Summer Camp, Monday through Friday, from 7:30am to 5:30pm, at a cost of \$40.00 per week per child, effective June 26, 2017 through August 18, 2017.
- d. Upon the recommendation of the Interim Superintendent of Schools, approve the use of Dr. Washington Elementary School Gymnasium and three (3) Classrooms for the Roselle Department of Recreation Summer Camp, Monday through Friday, from 7:30am to 5:30pm, at a cost of \$40.00 per week per child, effective June 26, 2017 through August 18, 2017.

SUPERINTENDENT'S REPORTS

1. February 28, 2017 Monthly Pupil Enrollment Report [written]
2. February 2017 Monthly Summary of Attendance [written]

FIRE DRILL REPORTS

February 2017 [Attachment IX] [written]

SUSPENSION REPORTS

February 2017 [Attachment X] [written]

DISCUSSION

INFORMATIONAL

1. March 2017 Student-of-the-Month Profiles [written]
2. March/April 2017 Calendar-of-Events [written]
3. February 2017 Reports of Positive Happenings [written]

EXECUTIVE SESSION