

**ROSELLE BOARD OF EDUCATION
ROSELLE, NEW JERSEY**

**REGULAR MEETING AGENDA
MONDAY, FEBRUARY 27, 2017**

GOVERNANCE

STUDENT RECOGNITIONS

I. FEBRUARY 2017 STUDENTS-OF-THE-MONTH

<u>Name</u>	<u>School</u>	<u>Grade</u>
Ricardo Barthelus	Roselle Preschool Annex	Pre-K
Josiah Bryan	Kindergarten Success Academy	Kdg.
Katalina Salamanca	Harrison Elementary School	Gr. 3
Sinai Ramos	Dr. Charles C. Polk Elementary School	Gr. 4
Michael Mitchell	Washington Elementary School	Gr. 5
Naekeysha Baptiste	Leonard V. Moore Middle School	Gr. 6
Derek Gil	Grace Wilday Junior High School	Gr. 7
Asaad Abdul-Hamid	Abraham Clark High School	Gr. 12

II. HARRISON ELEMENTARY SCHOOL UNITY VIDEO

PRESENTATIONS

I. HIB INCIDENT REPORTING

Harassment, Intimidation and Bullying Reporting for the 2016/2017 School Year [Attachment I] – January 2017 Incidents (Report Period I) – Dr. Richard R. Corbett, Interim Superintendent

SUPERINTENDENT’S RECOMMENDATIONS

APPROVALS

I. Instructional

1. Upon the recommendation of the Interim Superintendent of Schools, approve retroactively an overnight field trip for the Distributive Educational Clubs of America (DECA) Members of Abraham Clark High School, to attend and participate in the DECA State Business Competition, to be held Tuesday through Thursday, February 21 through February 23, 2017, at Harrah’s Resort Hotel in Atlantic City, New Jersey, at the following costs associated with this trip [funded through ACHS accounts]:

Transportation (bus)	-	\$728.00
Registration fees	-	\$695.00
Lodging	-	\$890.00 (5 rooms @ \$89.00 per room @ 2 nights)
Meals	-	\$ <u>90.00</u> (1 dinner – Students will be responsible for all other meals)
Total	-	\$2,403.00

2. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Dr. Shashi Sharma and Sreemoyee Chakraborty, Science Teachers, Abraham Clark High School, at the *Institute for Educational Development—Best Strategies, Tools and Technologies for Strengthening Your Science Instruction (Grades 6-12)*, to be held Thursday, March 2, 2017, at the Wilshire Grand Hotel, in West Orange, New Jersey, at a registration cost of \$245.00 per teacher, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Institute for Educational Development—Best Strategies, Tools and Technologies for Strengthening Your Science Instruction (Grades 6-12)* is directly related to and within the scope of the Science Teachers’ job responsibilities and the school district’s professional development plan; and the Board having further found that attendance at the *Institute for Educational Development—Best Strategies, Tools and Technologies for Strengthening Your Science Instruction (Grades 6-12)* is critical to the instructional needs of the school district or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [www.iedseminars.org].

3. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Elana Erez, Learning Disabilities Learning Consultant (LDTC), at the *Beating Burnout in the Healthcare Setting Conference*, to be held Thursday, March 23, 2017, in Edison New Jersey, at a registration cost of \$229.99, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Beating Burnout in the Healthcare Setting Conference* is directly related to and within the scope of the LDTC’s job responsibilities and the school district’s professional development plan; and the Board having further found that attendance at the *Beating Burnout in the Healthcare Setting Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [www.pesi.com].

4. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Sury Martinez and Valerie Jozer, Teachers, Harrison Elementary School, at the *Revisiting Guided Reading Conference*, to be held Thursday, March 2, 2017, in Hackensack New Jersey, at a registration cost \$150.00 per Teacher, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Revisiting Guided Reading Conference* is directly related to and within the scope of the Teachers’ job responsibilities and the school district’s professional development plan; and the Board having further found attendance at the *Revisiting Guided Reading Conference* is critical to the school district’s instructional needs or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [www.njpsa.org].

5. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Rochelle Blum, Special Education Teacher, Grace Wilday Junior High School, at the *ODD, ASD, ADHD & Mood Disorders Conference*, to be held Wednesday, March 15, 2017, in Edison New Jersey, at a registration cost \$199.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *ODD, ASD, ADHD & Mood Disorders Conference* is directly related to and within the scope of the Special Education Teacher's job responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *ODD, ASD, ADHD & Mood Disorders Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [www.pesi.com].

6. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Monica Ahearn, Director of Special Services, at the *Second Annual New Jersey Women's Leadership Conference*, to be held Thursday and Friday, March 30 & 31, 2017, in Monroe Township New Jersey, at a registration cost \$325.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Second Annual New Jersey Women's Leadership Conference* is directly related to and within the scope of the Director of Special Services' job responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *Second Annual New Jersey Women's Leadership Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [www.njpsa.org].

7. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of the following Teachers at the *New Jersey International Dyslexia Association (NJIDA) Matching Interventions to Reasons for Reading Difficulties Conference*, to be held Friday, March 24, 2017, in Garwood, New Jersey, at a registration cost of \$220.00 per Teacher, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts, the Board having determined that attendance at the *New Jersey International Dyslexia Association (NJIDA) Matching Interventions to Reasons for Reading Difficulties Conference* is directly related to and within the scope of the Teachers' job responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *New Jersey International Dyslexia Association (NJIDA) Matching Interventions to Reasons for Reading Difficulties Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [www.njida.org]:
 - Vilma Alvarez, Special Education Teacher/Reading Interventionist, Grades 1,3 & 5, L.V. Moore, Washington, Harrison, Dr. Charles C. Polk Elementary Schools
 - Suzanne Dixon, Reading Intervention Specialist, Grades 7 & 8, Grace Wilday Junior High School
 - Suzette Drayson-Kammerman, Special Education Teacher/Reading Specialist, Grades 9-12, Abraham Clark High School
 - Shoshana Friedman, Speech Therapist, Pre-School Annex and Kindergarten Success Academy
 - Fagie Greenberg, Literacy Interventionist & Dylexia Services Coordinator, District

8. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Lora Lanzano and Carolyn Curti, Basic Skills Instruction/Title I Teachers, Harrison Elementary School, at the *Twenty-Fifth Annual Dyslexia Conference*, to be held Friday, March 24, 2017, in Garwood, New Jersey, at a registration cost \$208.00 for per Teacher, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts, the Board having determined that the attendance at t *Twenty-Fifth Annual Dyslexia Conference* is directly related to and within the scope of the Teacher's job responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *Twenty-Fifth Annual Dyslexia Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [www.njsha.org].
9. Upon the recommendation of the Interim Superintendent of Schools, approve the attendance of Lauren Podkul, Music Teacher, Grace Wilday Junior High School, at the *National Education for Music Education Workshop*, to be held Wednesday through Friday, April 5, 6, & 7, 2017, at the Atlantic City Convention Center, in Atlantic City, New Jersey, at a registration cost \$180.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *National Education for Music Education Workshop* is directly related to and within the scope of the Music Teacher's job responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *National Education for Music Education Workshop* is critical to the instructional needs of the school district or furthers the efficient operation of the school district, and is in compliance with state and federal travel payment guidelines [njmea.org].
10. Upon the recommendation of the Interim Superintendent of Schools, approve the extension of the Title I Academic Achievement Program for academically at-risk students at Abraham Clark High School, from February 28, 2017 until Tuesday, March 7, 2017 to make up for two lost after school instructional sessions due to an Internet outage and a snow day, and allow students to complete their online coursework, the added sessions to be held on Thursday, March 2, 2017 and Tuesday, March 7, 2017, with operation during its regularly scheduled time from 3:15 PM to 5:00 PM, and staffed by Abraham Clark High School Teachers: Kusumam Daniel, Emmanuel Fadahunsi, Abeer Hasan, Frank Zinno, and Dr. Shashi Sharma [Previously board approved on October 17, 2016; 100 % Title I Funded].

Personnel

A. Retirements, Resignations and Appointments

1. Upon the recommendation of the Interim Superintendent of Schools, retroactively approve a correction to Personnel Item #5 on the 1/26/17 board agenda to read as follows: Approve the appointment of Jason Bates as a Part-Time Classroom Aide, Washington Elementary School, working four (4) hours per day, based on Step 1 of the REA Aides Salary Guide, without sixty (60) college credits, at the rate of \$21.98 per hour (based on the daily rate of \$131.90 for full-time aides working six hours per day), effective January 3, 2017 through June 30, 2017 [Replacement for Pierre Noel; UPC# AID31ELEMNA02].

2. Upon the recommendation of Interim Superintendent of Schools, retroactively approve a correction to Personnel Item #79 on the 7/27/15 board agenda to read as follows: Approve the appointment of Rosario Gonzalez as a Part-Time Classroom Aide, Kindergarten Success Academy, working four (4) hours per day, based on Step 1 of the REA Aide Salary Guide with sixty (60) college credits, at the rate of \$30.64 (based on the appropriate daily rate of \$183.83 for full-time aides working six hours per day), effective September 1, 2016 through June 30, 2017 [Replacement for Guerda Charles; UPC# AID31KINDNA09].

3. Upon the recommendation of Interim Superintendent of Schools, retroactively approve a correction to Personnel Item #26 on the 7/26/16 board agenda to read as follows: Approve the appointment of Kevon Beresford as a Part-Time Classroom Aide, Kindergarten Success Academy, working four (4) hours per day, based on Step 1 of the REA Aide Salary Guide with sixty (60) college credits, at the rate of \$30.64 (based on the appropriate daily rate of \$183.83 for full-time aides working six hours per day), effective September 1, 2016 through June 30, 2017 [Replacement for Nikita Guinyard; UPC# AID31KINDNA07].

4. Upon the recommendation of Interim Superintendent of Schools, retroactively approve a correction to Personnel Item #27 on the 7/26/16 board agenda to read as follows: Approve the appointment of Marian Ayoub as a Part-Time Classroom Aide, Kindergarten Success Academy, working four (4) hours per day, based on Step 1 of the REA Aide Salary Guide with sixty (60) college credits, at the rate of \$30.64 (based on the appropriate daily rate of \$183.83 for full-time aides working six hours per day), effective September 1, 2016 through June 30, 2017 [Replacement for Ana Norville; UPC# AID31KINDNA14].

5. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of the following spring sport coaches, Abraham Clark High School, for the 2016-2017 spring season, at a stipend as per the REA Coaches Stipend Guide – Schedule G, effective July 1, 2014 through June 30, 2017:

Jamie Condrack	Head Baseball	\$8,146
Bob Gionnatti	Head Softball	\$8,146
Jessica Cunningham	Assistant Softball	\$6,317
Mike Fields	Head Boys Track	\$8,146
Carl Darius	Assistant Boys Track	\$6,317
Carla Wynter	Head Girls Track	\$8,146
Keion Wade	Assistant Girls Track	\$6,317
Leon Porter	Head Golf	\$5,715

6. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of the following Volunteer Athletic Staff, Abraham Clark High School, for the 2016-2017 spring season:

Jordan Seigel	Golf
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7. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of the following Athletic Event Staff, Abraham Clark High School, for the 2016-2017 spring season:

Mike Ryan	Faculty Assistant
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Paul Irwin	Faculty Assistant	
Danny Fletcher	Faculty Assistant	
Rebecca Richardson	Faculty Assistant	Substitute Trainer
Chuck Merricks	Security	
Inez Gaskin	Security	
Arliesha Jeter	Security	
Parnice Hall	Security	

8. Upon the recommendation of the Interim Superintendent of Schools, approve the appointment of the attached list of individuals as Substitutes for the remainder of the 2016/2017 school year, effective February 28, 2017 through June 30, 2017 [Attachment II].

B. Other

9. Upon the recommendation of the Interim Superintendent of Schools, approve a salary adjustment for Kimberly Shanks, Mathematics Teacher, Grace Wilday Junior High School, from BA Step 1 of the REA Teachers Salary Guide, at an annual salary of \$51,230.00, to MA Step 1 of the REA Teachers Salary Guide, at an annual salary of \$54,801.00, based on receipt of official transcript, effective February 28, 2017 [Transcript received in Superintendent’s Office 2/6/17].
10. Upon the recommendation of the Interim Superintendent of Schools, approve the voluntary reassignment/transfer of Aldujon Abraham as School Security Guard of Abraham Clark High School to Washington Elementary School, Step 8 of the REA Salary Guide at an annual salary of \$23,640.00, effective February 28, 2017 through June 30, 2017.

MISCELLANEOUS

1. Upon the recommendation of the Interim Superintendent of Schools, approve the following Abraham Clark High School National Honor Society March Madness fundraisers with all proceeds to be used for Honor Society activities:

March 7, 2017	- Jersey Day – cost \$2.00 for staff & students
March 10, 2017	- T-Shirt Day - \$1.00 for staff & students
March 24, 2017	- Basketball Team Day - \$1.00 for staff & students

2. Upon the recommendation of the Interim Superintendent of Schools, approve the first reading of the following Board of Education Policies [Attachment III]:

Policy #	Title	New/Revised
P 1510	Americans with Disabilities Act	Mandated, Revised
P 2415.30	Educational Stability for Children in Foster Care	Mandated, New
P 2418	Section 504 of the Rehabilitation Act of 1973—Students	Mandated, New
P 5116	Education of Homeless Children	Revised
P 5330.04	Administering an Opioid Antidote	New
P 8330	Student Records	Mandated, Revised

BUSINESS

1. ACKNOWLEDGEMENTS

- a. Board Secretary’s Report Dated December, 2016 [Attachment 1]

2. APPROVALS

- a. Bills List Dated February 2017 **\$1,885,062.85** [Attachment 2]
- b. Transfers **\$526,077.00** [Attachment 3]

3. REQUISITION FOR TAXES

The amount of district taxes needed to meet the obligations of the Roselle Board of Education for the next 30 days is \$1,912,606.00 and is due March 27, 2017.

4. RESOLUTIONS

- a. BE IT RESOLVED, that the Board Secretary of the Roselle Board of Education certifies that as of **[December 1, 2016]** that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- b. Pursuant to N.J.A.C. 6:20 –2.11(c)4, the Roselle Board of Education certifies that as of **[December 1 2016]** through **[December 31, 2016]** after review of the secretary’s monthly financial report no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. UPON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, APPROVE THE ATTENDANCE OF RHONDA CURRY, BUSINESS ADMINISTRATOR AT THE 2017 GOVERNMENTAL PURCHASING ASSOCIATION ANNUAL SYMPOSIUM:

Upon the recommendation of the Superintendent of Schools, approve the attendance of Rhonda Curry, Business Administrator at the 2017 Governmental Purchasing Association Annual Symposium, to be held Wednesday, March 22 – Friday, March 24, 2017 in Atlantic City, NJ at a total cost not to exceed as follows, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the 2017 Governmental Purchasing Association Annual Symposium is directly related to and within the scope of the Business Administrator’s current responsibilities and the school district’s professional development plan, and the efficient operation of the school district and is in compliance with the State and Federal travel payment guidelines:

Registration Fee \$395
Lodging 200.00
Meals (M&IE) 160.00
Mileage/Tolls 93.82

Total \$848.82

6. UPON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS APPROVE THE ACCEPTANCE OF THE AMENDMENT OF THE CARL E. PERKINS GRANT FOR THE 2016-2017 SCHOOL YEAR. AMENDMENT TO INCLUDE REALLOCATION OF \$540 TO COVER THE COST OF A CONSULTANT TO PROVIDE INSTRUCTION IN CPR AND AED AND MICROKEY CPR MASKS FOR THE EMERGENCY & CLINICAL CARE STUDENTS.

7. UPON THE RECOMMENDATION OF THE INTERIM SUPERINTENDENT OF SCHOOLS, APPROVE THE ACCEPTANCE OF THE EXXON MOBIL EDUCATIONAL ALLIANCE PROGRAM GRANT, IN THE AMOUNT OF \$500, FOR ABRAHAM CLARK HIGH SCHOOL. THIS YEARLY GRANT WILL BE USED FOR THE MAINTENANCE AND SUPPORT FOR ACHS IN THE AREA OF MATHEMATICS AND/OR SCIENCE.

8. BUILDING USE
 - a. Upon the recommendation of the Interim Superintendent of Schools, approve the use of the **Washington Elementary School Gym** for the Roselle GAL Softball practice conditioning, from 6:00pm to 8:00pm, **effective March 6-8, 13-15, 20-22, and 27-29; April 3-5 and 10-12, 2017.**

 - b. Upon the recommendation of the Interim Superintendent of Schools, approve the use of the **Abraham Clark High School Large & Small Gyms, Cafeteria, Auditorium, and Classrooms** for the North East New Jersey Area Convention (NENJAC) for their convention, from 12:00pm to 11:30pm, **effective Saturday, May 6, 2017.**

 - c. Upon the recommendation of the Interim Superintendent of Schools, approve the use of the **Abraham Clark High School Small Gym & Auditorium** for the Washington Elementary School Talent Show, from 6:00pm to 9:00pm, at a cost of \$4.00 per person, **effective Friday, June 2, 2017.**

 - d. Upon the recommendation of the Interim Superintendent of Schools, approve the use of the **Abraham Clark High School Large & Small Gyms, Cafeteria, Auditorium, and Classrooms** for the North East New Jersey Area Convention (NENJAC) for their convention, from 12:00pm to 11:30pm, **effective Saturday, August 5, 2017.**

 - e. Upon the recommendation of the Interim Superintendent of Schools, approve the use of the **Abraham Clark High School Large & Small Gyms, Cafeteria, Auditorium, and Classrooms** for the North East New Jersey Area Convention (NENJAC) for their convention, from 12:00pm to 11:30pm, **effective Saturday, October 14, 2017.**

SUPERINTENDENT'S REPORTS

1. January 31, 2017 Monthly Pupil Enrollment Report [written]
2. January 2017 Monthly Summary of Attendance [written]

FIRE DRILL REPORTS

January 2017 [Attachment IV] [written]

SUSPENSION REPORTS

January 2017 [Attachment V] [written]

DISCUSSION

1. Educational Summit

INFORMATIONAL

1. February 2017 Student-of-the-Month Profiles [written]
2. February/March 2017 Calendar-of-Events [written]
3. January 2017 Reports of Positive Happenings [written]

EXECUTIVE SESSION