

**ROSELLE BOARD OF EDUCATION
ROSELLE, NEW JERSEY**

**REGULAR MEETING AGENDA
MONDAY, DECEMBER 22, 2014**

GOVERNANCE

PRESENTATIONS

RETIREMENT RESOLUTIONS

- I. *WHEREAS*, Ms. Marcella McCarthy is retiring from her position as Grade One Inclusion Teacher at the Dr. Charles C. Polk Elementary School, effective January 1, 2015; and

WHEREAS, Ms. McCarthy served the students of the Roselle Public School District as an Elementary Teacher for more than thirty-four years; and

WHEREAS, the Roselle Board of Education recognizes and sincerely appreciates the more than thirty-four years of hard work and dedication that Ms. McCarthy has devoted to the Roselle Public School System by providing teaching instruction to the youth of Roselle;

NOW, THEREFORE, BE IT RESOLVED that the Roselle Board of Education congratulates and extends best wishes to Ms. McCarthy for a long and healthy retirement; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of the Roselle Board of Education, and a copy forwarded to Ms. Marcella McCarthy.

- II. *WHEREAS*, Mr. Allen Jacobs is retiring from his position as Special Education Teacher at the Abraham Clark High School, effective January 1, 2015; and

WHEREAS, Mr. Jacobs served the students of the Roselle Public School District as a Special Education Teacher for more than twenty-five years; and

WHEREAS, the Roselle Board of Education recognizes and sincerely appreciates the more than twenty-five years of hard work and dedication that Mr. Jacobs has devoted to the Roselle Public School System by providing teaching instruction to the youth of Roselle;

NOW, THEREFORE, BE IT RESOLVED that the Roselle Board of Education congratulates and extends best wishes to Mr. Jacobs for a long and healthy retirement; and

BE IT FURTHER RESOLVED that this resolution becomes a part of the official minutes of the Roselle Board of Education, and a copy forwarded to Mr. Allen Jacobs.

III. DECEMBER 2014 STUDENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>	<u>Grade</u>
Ava Lucia Dominguez	Roselle Preschool Annex	Pre-K
Bryana Charles	Kindergarten Success Academy	Kdg.
Aniyah Pittman	Harrison Elementary School	Gr. 1
Emmanuel Lyles	Dr. Charles C. Polk Elementary School	Gr. 4
Jonelle Maylor	Washington Elementary School	Gr. 4
Jazlyn Alfaro	Leonard V. Moore Middle School	Gr. 5
Marcus Bolton	Grace Wilday Junior High School	Gr. 7
Kajae Close	Abraham Clark High School	Gr. 12

IV. DECEMBER 2014 PARENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>
Ms. Sonia Dominguez	Roselle Preschool Annex
Ms. Orlanda Azavedo	Kindergarten Success Academy
Mr. Chen Guan Hong	Harrison Elementary School
Ms. Jacqueline Rios	Dr. Charles C. Polk Elementary School
Ms. Irene Ruiz	Washington Elementary School
Mr. Winchester Beaumont	Leonard V. Moore Middle School
Ms. Denise Daniels	Grace Wilday Junior High School
Ms. Althea Phillip	Abraham Clark High School

V. HIB REPORTING

Harassment, Intimidation and Bullying (HIB) Reporting for the 2014/2015 School Year – Report Period 1 – (October, November, December 2014 Incidents) – Dr. Kevin R. West, Superintendent

HIB RESOLUTION

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Roselle Board of Education hereby affirms the Roselle Public Schools (HIB) Harassment, Intimidation and Bullying Investigation Reporting for the 2014/2015 School Year, Report Period 1 (October and November 2014 Incidents), which was presented to the Roselle Board of Education and Public at its December 22, 2014 Regular Board of Education Meeting [Attachment I].

SUPERINTENDENT’S RECOMMENDATIONS

APPROVALS

I. Instructional

1. Upon the recommendation of the Superintendent of Schools, approve the partnership of the Dr. Charles C. Polk Elementary School and Artists Collective For Social Change Inc., an organization that provides grants for instructional programs to support and increase student achievement across the curriculum in schools, with the focus of increasing student achievement in Language Arts Literacy, by motivating students about learning and helping classroom teachers explore interactive, creative and integrated methods of teaching, with partnership teams consisting of Mr. Arthur Theodore Wilson, Artist/Consultant, and Polk School Classroom Teachers, at no cost to the District, effective January 2015 through March 2015.

2. Upon the recommendation of the Superintendent of Schools, retroactively approve the placement of the following Abraham Clark High School student into the ACHS Second Chance Alternative School Program, effective December 8, 2014 through June 30, 2015:

Student ID # 17000389 – State ID # - 2715659926 – Grade 9

3. Upon the recommendation of the Superintendent of Schools, approve the acceptance of the following carryover funds from the FY 2013/2014 No Child Left Behind (NCLB) Consolidated Formula Subgrant and approve the December 17, 2014 submission of a 2014-2015 NCLB Consolidated Amendment to reflect the following carryover funds:

Title I, Part A:	Improving Basic Programs operated by the LEA	\$ 90,074.00
Title II, Par A:	Teacher and Principal Training and Recruiting Fund	\$ 38,012.00
Title III, Part A:	Grants Subgrants for English Language Acquisition and Language Enhancement	\$ 18,004.00

4. Upon the recommendation of the Superintendent of Schools, accept a \$1,000.00 check donation to The Marine Corps JROTC Character and Leadership Academy Program at Abraham Clark High School, from PSEG Power Company LLC System Maintenance Division, for use by the Marine Corps JROTC Program.
5. Upon the recommendation of the Superintendent of Schools, approve the attendance of Phil Trechak, Grade Six Mathematics Teacher, Leonard V. Moore Middle School; Kirandeep Kaur, Grade Five Mathematics Teacher, Leonard V. Moore Middle School; and Craig Messmer, Principal, Leonard V. Moore Middle School, at the *“Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques”* workshop, to be held Wednesday, January 21, 2015, in Long Branch, New Jersey, at a registration cost of \$229.00 per person, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *“Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques”* workshop is directly related to and within the scope of the Mathematics Teachers’ current responsibilities and the Principal’s responsibilities for the overall climate of the school, and is aligned with the school district’s professional development plan; and the Board having further determined that attendance at the *“Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques”* workshop is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [Website reference: www.ber.org].
6. Upon the recommendation of the Superintendent of Schools, approve the attendance of Steve Gayles, Special Education Teacher, Leonard V. Moore Middle School, at the *“Using iPads and iPad Apps to Increase Student Learning”* workshop, to be held Friday, January 30, 2015, in Newark, New Jersey, at a registration cost of \$235.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *“Using iPads and iPad Apps to Increase Student Learning”* workshop is directly related to and within the scope of the Special Education Teacher’s current responsibilities, and is aligned with the school district’s professional development plan; and the Board having further determined that attendance at the *“Using iPads and iPad Apps to Increase Student Learning”* workshop is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [Website reference: www.ber.org].

II. Personnel

A. Retirements, Resignations and Appointments

7. Upon the recommendation of the Superintendent of Schools, approve the participation of the following Leonard V. Moore Middle School Title I/BSI Teachers in the PARCC Parent Information Night at Leonard V. Moore Middle School, one hour, from 6:30 PM to 7:30 PM, at the rate of \$34.21* per Teacher, for a total cost not to exceed \$136.44*, effective January 13, 2015 [Title I Funded]:

Lovena Batts
Heather Coombs
Dana Ockimey
Patrizia Weber

8. Upon the recommendation of the Superintendent of Schools, approve the appointment of Donna Coleman, English Teacher, Abraham Clark High School, as ACHS Literary Magazine Advisor, Step 1 of the REA Miscellaneous Stipends Guide – Schedule I, at a yearly stipend of \$1,530.00*, prorated, effective January 5, 2015 through June 30, 2015 [Replacement for Paul Leporino].
9. Upon the recommendation of the Superintendent of Schools, approve the appointment of Margaret Greene, Mathematics Teacher, Abraham Clark High School, as Mathematics Teacher for the ACHS Second Chance Alternative High School, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, subject to the submission and verification of timesheets, effective January 6, 2015 through June 30, 2015 [Replacement of Wilkinson Jean Pierre].
10. Upon the recommendation of the Superintendent of Schools, approve the appointment of Taylor Lang, Child Study Team Case Manager, Abraham Clark High School, as Behavior Specialist/ Social Worker for Second Chance Alternative High School, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, subject to the submission and verification of timesheets, effective January 6, 2015 through June 30, 2015.
11. Upon the recommendation of the Superintendent of Schools, approve the appointment of LeVar Govahn, Special Education Teacher, Abraham Clark High School, as Special Education Teacher for Second Chance Alternative High School, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, subject to the submission and verification of timesheets, effective January 6, 2015 through June 30, 2015 [Replacement for Mary Idebaneria].
12. Upon the recommendation of the Superintendent of Schools, approve the appointment of Wikenson Jean-Pierre, Mathematics Teacher, Abraham Clark High School, as Substitute Teacher for Second Chance Alternative High School, with program operation from 3:30 PM to 7:30 PM, at the rate of \$34.21* per hour, subject to the submission and verification of timesheets, effective January 6, 2015 through June 30, 2015 [Replacement for Debra Fiel].
13. Upon the recommendation of the Superintendent of Schools, approve the appointment of Martin Smith, Mathematics Teacher, Abraham Clark High School, as Substitute Teacher for Second Chance Alternative High School, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, at the rate of \$34.21* per hour, subject to the submission and verification of timesheets, effective January 6, 2015 through June 30, 2015. [Replacement for Lance Hilfman].

14. Upon the recommendation of the Superintendent of Schools, approve the appointment of Stephen O’Kane, Special Education Teacher, Abraham Clark High School, as Substitute Teacher for Second Chance Alternative High School, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, at the rate of \$34.21* per hour, subject to the submission and verification of timesheets, effective January 6, 2015 through June 30, 2015. [Replacement for Serafino Priolo].

15. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following Teachers, Dr. Charles C. Polk Elementary School, as Teachers for the After the Bell Program, Dr. Charles C. Polk Elementary School, with program operation three (3) days per week, on Tuesdays, Wednesdays, and Thursdays, for a total of forty-four (44) days, two (2) hours per day, from 3:10 PM to 5:10 PM, at the rate of \$34.21 per hour, at a cost not to exceed \$3,010.48* per Teacher, for a total cost not to exceed \$15,052.40*, effective January 7, 2015 through April 30, 2015:

Rosanna Puma
Rebecca Goldberg
Emily Cistaro
Alicia Caccholi
Kristen Nevins

16. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following Dr. Charles C. Polk Elementary School Teachers, as Teachers for the After the Bell Program, Dr. Charles C. Polk Elementary School, with program operation three (3) days per week, on Tuesdays, Wednesdays, and Thursdays, forty four (44) days, two (2) hours per day, from 3:10 PM to 5:10 PM; for a total of forty-four (44) hours per Teacher, at the rate of \$34.21 per hour, at a cost of \$1,505.24 per Teacher, for a total cost not to exceed \$3,010.48, effective January 7, 2015 through April 30, 2015:

Maryanne Nicol
Louis D`Anjou

17. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following Teachers, Dr. Charles C. Polk Elementary School, as Teachers for the After the Bell Program, Dr. Charles C. Polk Elementary School, with program operation three (3) days per week, on Tuesdays, Wednesdays, and Thursdays, forty-four (44) days, two (2) hours per day, from 3:10 PM to 5:10 PM; for a total of forty-four (44) hours per Teacher, at the rate of \$34.21 per hour, at a cost of \$1,505.24 per Teacher, for a total cost not to exceed \$3,010.48, effective January 7, 2015 through April 30, 2015:

Annette Maltin-Jones
Lynn Page

18. Upon the recommendation of the Superintendent of Schools, approve the appointment Debra Costello, School Counselor, Dr. Charles C. Polk Elementary School, as Teacher for the After the Bell Program, Dr. Charles C. Polk Elementary School, with program operation three (3) days per week, on Tuesdays, Wednesdays, and Thursdays, from 3:10 PM to 5:10 PM, for a total of thirty (30) hours, at the rate of \$34.21 per hour, for a total cost not to exceed \$1,026.30, effective January 7, 2015 through April 30, 2015.

19. Upon the recommendation of the Superintendent of Schools, approve the appointment of Chrystal Allen, Teacher, Dr. Charles C. Polk Elementary School, as Substitute Teacher for the After the Bell Program, Dr. Charles C. Polk Elementary School, on an as needed basis, with program operation three (3) days per week, on Tuesdays, Wednesdays, and Thursdays, two (2) hours per day, from 3:10 PM to 5:10 PM, at the rate of \$34.21 per hour, effective January 7, 2015 through April 30 2015.
20. Upon the recommendation of the Superintendent of Schools, approve the appointment of Vladimir Busa as Grade One Inclusion Teacher, Dr. Charles C. Polk Elementary School, MA Step 7 of the REA Teachers Salary Guide, at an annual salary of \$56,235.00*, effective January 5, 2015 [Replacement for Marcella McCarthy – Annual Salary \$76,271.00; UPC #TCH04SPECNA04].
21. Upon the recommendation of the Superintendent of Schools, approve the appointment of Chelsea Callan as Grade One Classroom Teacher, Dr. Charles C. Polk Elementary School, Step 1 of the REA Teachers Salary Guide, at an annual salary of \$49,092.00*, prorated, effective January 5, 2015 through June 30, 2015 [Replacement for Vladimir Busa – Annual Salary \$56,235.00; UPC #TCH04ELEM0103].
22. Upon the recommendation of the Superintendent of Schools, approve the appointment of Gloria Carter-Hopkins as Long-Term Substitute Classroom Teacher, Certificated, at the rate of \$195.00 per day, as per the Board approved Compensation Rate Schedule, effective January 5, 2015 through June 1, 2015 [Leave Replacement for Theresa Watts].
23. Upon the recommendation of the Superintendent of Schools, approve the appointment of the attached list of individuals as Substitutes for the 2014/2015 school year, effective December 9, 2014 through June 30, 2015 [Attachment II].

B. Other

24. Upon the recommendation of the Superintendent of Schools, approve a concurrent FMLA/NJFLA leave of absence for Jennifer Moss, School Social Worker, Department of Special Services, utilizing approximately four (4) weeks of leave time, effective January 6, 2015 through February 6, 2015, with an anticipated return to work date of February 9, 2015, based on receipt of a medical certification from the attending physician, utilizing accumulated sick time and thereafter any accumulated time employee elects to use as available.
25. Upon the recommendation of the Superintendent of Schools, approve retroactively an FMLA leave of absence for Annie Smith, Special Education Aide, Grace Wilday Junior High School, utilizing approximately eleven (11) weeks of leave time, effective September 15, 2014 through December 5, 2014, with an estimated return to work date of December 8, 2014, based on receipt of certification from her physician, utilizing sick time and thereafter any accumulated time employee elects to use as available.

MISCELLANEOUS

1. Upon the recommendation of the Superintendent of Schools, approve the Dr. Charles C. Polk Elementary School Spring 2015 Fundraising Calendar for the period January 2015 through June 2015 [Attachment III].
2. Upon the recommendation of the Superintendent of Schools, approve the participation of Harrison Elementary School students and staff in a *Popcorn Palace Fundraiser*, for the sale of Gourmet Popcorn, for the purpose of raising funds to offset costs of the Spring 2015 school-wide field trip, effective December 23, 2014 through January 9, 2015.

BUSINESS

1. ACKNOWLEDGEMENTS

- a. Treasurer's Report dated October 31, 2014 [Attachment #1]
- b. Board Secretary Report Dated November 30, 2014 [Attachment #2]
- c. Board Minutes:

<u>Meeting</u>	<u>Date</u>	<u>Pages</u>
Regular Meeting	December 8, 2014	[13594-13602]

2. APPROVALS

- a. Bill List Dated: [December 2014 / Attachment #3]

[December 2014 Bill List	\$1,697,478.15]
--------------------------	-----------------
- b. Approve Board Transfers [Attachment #4]

3. REQUISITIONS FOR TAXES

The amount of district taxes needed to meet the obligations of the Roselle Board of Education for the next 30 days is **\$1,875,104.00** and is due December 22, 2014. Balance due to June 30, 2015 is \$11,250,688.00.

4. RESOLUTIONS

- a. BE IT RESOLVED, that the Board Secretary of the Roselle Board of Education certifies that as of [**November 1, 2014**] that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- b. Pursuant to N.J.A.C. 6:20 –2.11(c)4, the Roselle Board of Education certifies that as [**November 1, 2014**] through [**November 30, 2014**] after review of the secretary's monthly financial report no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. RESOLUTION TO APPROVE SPEECH LANGUAGE PATHOLOGIST FOR THE 2014-2015 SCHOOL YEAR

WHEREAS, Fraidi Silberberg has the certification of Speech Language Pathologist and is qualified to provide consulting services to District Pupils requiring to receive such services: and

WHEREAS, this Board pursuant to NJSA 18A:18A-5 has the authority to hire professional consultants without the need for public bidding; and

WHEREAS, the Superintendent of Schools has determined that Fraidi Silberberg is a qualified professional able to provide the services required to the students of the District.

NOW THEREFORE BE IT RESOLVED that upon the recommendation of the Superintendent of School, Fraidi Silberberg shall be appointed to provided the aforementioned services on an as needed basis at a rate of \$82.00 per hour, not to exceed \$65,000.00 for the period of September 1, 2014 through June 30, 2014,

6. RESOLUTION TO RENEW CONTRACT FOR CUSTODIAL SERVICES FOR THE 2014-15 SCHOOL YEAR

WHEREAS, the Board awarded a contract for custodial services for the 2012-13 school year to Pritchard Industries Inc., 147 Columbia Turnpike Suite 207, Florham Park, NJ, 07932; and

WHEREAS, said contract for custodial services was for one or some Night sites under Scenario Option 8 at a cost not to exceed \$373,086.97 for the 2012-2013 School Year (prorated) with the option to renew for two years with an increase of 3% per year or CPI whichever is less; and

WHEREAS, the Board has determined that Pritchard Industries Inc. has performed services during the 2012-13 and 2013-14 school years in an effective and efficient manner; and

WHEREAS, the Board has determined that it desires to exercise the renewal clause and extend the contract with Pritchard Industries Inc. for the 2014-15 school year; and

WHEREAS, the terms and conditions for the 2014-15 renewal contract will remain the same;

NOW THEREFORE BE IT RESOLVED that the Board approves a one (1) one year renewal of the custodial services contract with Pritchard Industries Inc. for the 2014-15 school year at a cost not to exceed \$376,817.76.

7. Upon the recommendation of the Superintendent of Schools, approve the attendance of Cindy Thomas, Board Member, at the *2015 National School Boards Association (NSBA) Annual Conference*, to be held Saturday, Sunday and Monday, March 21, 22 & 23, 2015, at the Music City Center, Nashville, Tennessee, at a total cost not to exceed \$1,654.00, as follows, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *2015 NSBA Annual Conference*, is directly related to and within the scope of the Board Member's current responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *2015 NSBA Annual Conference* furthers the efficient operation of the school district and is in compliance with the State and Federal travel payment guidelines:

Registration Fee	\$725.00
Lodging	264.00
Meals (M&IE)	165.00
Air Fare & Travel	<u>500.00</u>
Total	\$1,654.00

8. *Use of Facilities*

- a. Upon the recommendation of the Superintendent of Schools, approve the use of the ACHS Small Gymnasium for a Community Health Fair, effective Monday, January 26, 2015 from 6:30 p.m. to 9:30 p.m. This health fair is being sponsored by the Roselle Education Association and Teen Guide Zone for the community.

SUPERINTENDENT'S REPORTS

1. November 2014 Monthly Report of Positive Happenings [written]
2. November 2014 Residency Investigator Reports [written]

DISCUSSION

INFORMATIONAL

1. January/February 2015 Calendars-of-Events [written]
2. December 2014 Student-of-the-Month Profiles [written]
3. December 2014 Parent-of-the-Month Profiles [written]

EXECUTIVE SESSION