

**ROSELLE BOARD OF EDUCATION
ROSELLE, NEW JERSEY**

**REGULAR MEETING AGENDA
MONDAY, OCTOBER 27, 2014**

GOVERNANCE

PRESENTATIONS

I. 2013/2014 PERFECT ATTENDANCE STAFF RECOGNITIONS – AWARDING OF CERTIFICATES

The Roselle Board of Education hereby acknowledges, recognizes and commends the following staff members for their exemplary record of ***PERFECT ATTENDANCE*** during the 2013/2014 school year:

District/Central Office: *Dr. Kevin R. West, Superintendent of Schools*

Roselle Preschool Annex: *Mr. David Charles, Classroom Aide
Ms. Jaime Rutkowski, Pre-K Teacher
Ms. Jennifer Smith, School Secretary*

Kindergarten Success Academy: *Ms. Claudia Anderson, Classroom Aide
Mr. Louis Capodice, Security Guard
Ms. Maria Flores, Classroom Aide
Ms. Carol Jackson, Kindergarten Teacher
Ms. Duharmelte Joseph, Classroom Aide
Mr. Gad Montgomery, Custodian
Ms. Janette Powers, School Nurse
Mr. Terron Riddick, Classroom Aide
Ms. Carolyn Whittaker, Classroom Aide*

Harrison Elementary School: *Ms. Leeanne Arpaio, Classroom Teacher
Ms. Stefanie Pilles, Classroom Teacher*

Dr. Charles C. Polk Elementary School: *Mrs. Linda Burgess, Special Education Inclusion Teacher
Ms. Juana Gilliam, Special Education Classroom Aide*

Washington Elementary School: *Ms. Patricia Bryden, Second Grade Teacher
Ms. Monique Hilton, Classroom Aide
Ms. Shannon Robinson, Classroom Aide*

Grace Wilday Junior High School: *Mr. Ronald Bennett, Special Education Classroom Aide
Ms. Tanya Comas, Title I/Basic Skills Instruction Teacher
Mr. Peter Vergas, Social Studies Teacher*

Abraham Clark High School: *Mr. Emmanuel Fadahunsi, Mathematics Teacher
Ms. Linda Howlett, School Secretary
Mr. Wikenson Jean-Pierre, Mathematics Teacher
Ms. Stefanie Lowe, Special Education Teacher
Ms. Kathleen Sandberg, School Nurse
Mr. Michael Smith, Physical Education Teacher*

II. SEPTEMBER 2014 STUDENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>	<u>Grade</u>
Shawn Wearing	Roselle Preschool Annex	Pre-K
Brenda Roman	Kindergarten Success Academy	Kdg.
Laiya Philogene	Harrison Elementary School	Gr. 4
Elvis Guskuma	Dr. Charles C. Polk Elementary School	Gr. 1
Aniyah Mahmud	Washington Elementary School	Gr. 1
Madison Dixon	Leonard V. Moore Middle School	Gr. 6
Ebere Chukwuyem	Grace Wilday Junior High School	Gr. 8
Jose Manuel Dalmau-Rodriguez	Abraham Clark High School	Gr. 9

III. OCTOBER 2014 STUDENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>	<u>Grade</u>
Rose Michaels-LaMorte	Roselle Preschool Annex	Pre-K
Jayla Reed	Kindergarten Success Academy	Kdg.
Marcus Jean	Harrison Elementary School	Gr. 3
Liani Eorio	Dr. Charles C. Polk Elementary School	Gr. 2
Layla Davis	Washington Elementary School	Gr. 2
Eric Limon	Leonard V. Moore Middle School	Gr. 5
Sebastian Hargro	Grace Wilday Junior High School	Gr. 7
Sonye Wilson	Abraham Clark High School	Gr. 12

IV. SEPTEMBER 2014 PARENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>
Mrs. Leelawattie Shiwprashad	Roselle Preschool Annex
Mrs. Veronica Roman	Kindergarten Success Academy
Ms. Fabiana Aparicio	Harrison Elementary School
Ms. Lakeeta Thompson	Dr. Charles C. Polk Elementary School
Ms. Marie Anacius	Washington Elementary School
Mr. Julius Riley	Leonard V. Moore Middle School
Ms. Kerry Napoleon	Grace Wilday Junior High School
Ms. Keli Matthews	Abraham Clark High School

V. OCTOBER 2014 PARENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>
Mr. Anthony Ramos	Roselle Preschool Annex
Mr. Chris Jones	Kindergarten Success Academy
Mr. Edwin Gonzalez	Harrison Elementary School
Ms. Valerie Hurling-Hall	Dr. Charles C. Polk Elementary School
Mrs. Jokia Davis	Washington Elementary School
Mrs. Angela Potts	Leonard V. Moore Middle School
Mrs. Nike Awoleye	Grace Wilday Junior High School
Pastor Sharon Snow	Abraham Clark High School

ACKNOWLEDGEMENTS

1. The Roselle Board of Education, Staff and Administration hereby recognize and extend sincere congratulations to Rev. Reginald W. Atkins, Board President, for being selected by the South Jersey African American Chamber of Commerce as a recipient of the inaugural Urban School Boards Board President Award, based on his unwavering commitment to his community and his leadership of the Roselle Board of Education. The award will be presented at the Fourth Annual Urban School Boards Reception, scheduled to be held Wednesday, October 29, 2014, in the 6th Floor Blenheim Ballroom at Bally's Atlantic City, Atlantic City, New Jersey.

SUPERINTENDENT'S RECOMMENDATIONS

APPROVALS

I. Instructional

1. Upon the recommendation of the Superintendent of Schools, approve the attendance of Andrea Roberts, Literacy Coach, and Dana Ockimey, Math Coach, Leonard V. Moore Middle School, at the *Interactive Whiteboards: Practical Lesson Designs that Increase Student Engagement, Motivation and Achievement* workshop, to be held November 19, 2014, in Parsippany, New Jersey, at a registration cost of \$229.00 per person, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at *the Interactive Whiteboards: Practical Lesson Designs that Increase Student Engagement, Motivation and Achievement* workshop is directly related to and within the scope of the Instructional Coaches' current responsibilities and the school district's professional development plan; and the Board having further determined that attendance at the *Interactive Whiteboards: Practical Lesson Designs that Increase Student Engagement, Motivation and Achievement* workshop is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [Website Reference: www.ber.org].
2. Upon the recommendation of the Superintendent of Schools, approve the attendance of Laurie Zark-Seigel, School Librarian, Abraham Clark High School, at the *Ensure Your School Library Program Helps Students Meet & Exceed Common Core Standards Seminar*, presented by the Bureau of Education & Research, to be held Tuesday, December 9, 2014, at the Best Western Hotel, Fairfield, New Jersey, at a registration cost of \$275.00, plus mileage reimbursement; subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at *Ensure Your School Library Program Helps Students Meet & Exceed Common Core Standards Seminar* is directly related to and within the scope of the School Librarian's current responsibilities and the school district's professional development plan; and the Board having further determined that attendance at the *Ensure Your School Library Program Helps Students Meet & Exceed Common Core Standards Seminar* is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [Website Reference: www.ber.org].

II. Personnel

A. Retirements, Resignations and Appointments

3. Upon the recommendation of the Superintendent of Schools, accept the retirement of Allen Jacobs, Special Education Teacher, Abraham Clark High School, effective January 1, 2015.
4. Upon the recommendation of the Superintendent of Schools, accept the resignation of Kaitlin Phillips, Classroom Aide, Kindergarten Success Academy, effective October 22, 2014.
5. Upon the recommendation of the Superintendent of Schools, accept retroactively the resignation of Louis Tempesta, Grade Three Teacher, Washington Elementary School, effective October 23, 2014.
6. Upon the recommendation of the Superintendent of Schools, approve the appointment of Gabriel Dorisme, Special Education Classroom Aide, Leonard V. Moore Middle School, as an Instructor for a “Young Strummers” instructional guitar program, for sixteen (16) weeks, two days per week, one hour per day, from 7:30 AM to 8:30 AM, at her REA negotiated rate of \$28.45* per hour, at a cost not to exceed \$910.40*, subject to the submission and verification of timesheets, effective November 3, 2014 through March 6, 2015.
7. Upon the recommendation of the Superintendent of Schools, approve the appointment of Carissa Meyer, Special Education Teacher, Abraham Clark High School, as a Home Instructor, District, for the 2014/2015 school year, at the rate of \$34.21* per hour, effective October 28, 2014 through June 30, 2015.
8. Upon the recommendation of the Superintendent of Schools, approve the appointment of Brendan Reed as Behavioral Disabilities Teacher, Abraham Clark High School, BA Step 5 of the REA Teachers Salary Guide, at an annual salary of \$51,123.00*, prorated, effective October 28, 2014 through June 30, 2015 [Replacement for Michael Mason – Annual Salary \$56,235.00; UPC #TCH02SPECNA19].
9. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following district personnel to facilitate a combination of online and face to face educational technology trainings, with one (1) hour to facilitate and two (2) hours to prepare, for a total of three (3) hours per training, effective October 29, 2014, at the REA negotiated hourly rate of pay, not to exceed the following amounts:

<u>Name</u>	<u>Number of Hours</u>	<u>Rate of Pay</u>	<u>Total</u>
Fotini Kotrotsios	33	\$34.21*	\$1,128.93*
Laurie Zark-Seigel	15	\$34.21*	\$513.15*
Gustavo Verzbickis	12	\$34.21*	\$410.52*
Avi Strulsom	3	\$34.21*	\$102.63*
Alexis Southerland	6	\$34.21*	\$205.26*
Diana Lobozzo	12	\$34.21*	\$410.52*
Sherrie Williams	9	\$22.51*	\$202.59*

10. Upon the recommendation of the Superintendent of Schools, approve the appointment of Dorian Timmons as Confidential Personnel Secretary, Administration Building, at an annual salary of \$52,500.00, prorated, effective November 3, 2014 through June 30, 2015 [Replacement for Bridgette Clark – Annual Salary \$59,727.19; UPC #SEC01PERSNA01].

11. Upon the recommendation of the Superintendent of Schools, approve an amendment to Personnel Item # 26 on the 9/22/14 board meeting agenda, to include a change in job classification from Teacher to Classroom Aide, as follows: Upon the recommendation of the Superintendent of Schools, approve Michealle Aristote, Classroom Aide, Washington Elementary School, as Classroom Aide for the After the Bell Program, Washington Elementary School, for twenty-eight (28) Wednesdays, one (1) hour and fifteen (15) minutes per day, from 3:15 PM to 4:30 PM, at a rate of \$28.45* per hour, at a total cost of \$995.75*, effective October 8, 2014 through May 22, 2015 [Title I Funded].
 12. Upon the recommendation of the Superintendent of Schools, approve the appointment of the attached list of individuals as Substitutes for the 2014/2015 school year, as per the Board approved Compensation Rate Schedule, effective October 28, 2014 through June 30, 2015 [Attachment I].
- B. Other
13. Upon the recommendation of the Superintendent of Schools, approve the voluntary transfer/reassignment of Carissa Meyers, from Behavioral Disabilities Teacher, Abraham Clark High School, to Special Education Inclusion Mathematics Teacher, Abraham Clark High School, effective October 28, 2014 through June 30, 2015 [Return to previous position].
 14. Upon the recommendation of the Superintendent of Schools, approve retroactively an FMLA/ Medical leave of absence for Brenda Humes, Secretary, Abraham Clark High School, effective October 15, 2014 through January 22, 2015, based on receipt of medical certification, utilizing accumulated sick time and thereafter any accumulated time employee elects to use as available.
 15. Upon the recommendation of the Superintendent of Schools, approve retroactively an FMLA/ Medical leave of absence for Maricely Lopez, Bilingual Education Teacher, Harrison Elementary School, effective September 25, 2014 through October 15, 2014, based on receipt of medical certification, utilizing accumulated sick time and thereafter any accumulated time employee elects to use as available.
 16. Upon the recommendation of the Superintendent of Schools, approve an extension of FMLA/ NJFLA/Maternity/Child-Rearing leave of absence for Rochelle Blum, School Psychologist, Special Services Department, effective November 3, 2014 through November 17, 2014, with a return to work date of November 18, 2014, utilizing sick time and thereafter any accumulated time employee elects to use as available.
 17. Upon the recommendation of the Superintendent of Schools, approve a Child Rearing leave of absence, without pay, for Sara Avelar, ESL Teacher, Leonard V. Moore Middle School, effective December 8, 2014 through approximately June 30, 2015, with an estimated return to work date of September 1, 2015 [Currently on Board approved FMLA/NJFLA/Maternity leave through 12/5/14].

MISCELLANEOUS

1. Upon the recommendation of the Superintendent of Schools, approve the continued implementation, annual review and approval of *A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (2011 Revisions*)*, for the 2014/2015 school year [Attachment II].

2. Upon the recommendation of the Superintendent of Schools, approve the participation of Roselle Preschool Annex students and staff in a *World's Chocolate There's Snow Place Like Home* food and non-food sale fundraiser, for the purpose of raising funds to supplement school trips and activities, effective November 10, 2014 through December 19, 2014.
3. Upon the recommendation of the Superintendent of Schools, approve the participation of Grace Wilday Junior High School students and staff in a *Pumpkin Painting and Fresh Fruit Smoothie Sale* fundraiser, sponsored by the GWJHS Wellness Committee, for the purpose of highlighting healthy activities for students, parents and staff and raising funds for future healthy after-school and evening events, from 3:15 PM to 4:15 PM, effective October 30, 2014.
4. Upon the recommendation of the Superintendent of Schools, approve a *Jeans Day/Pink Shirt Day* fundraiser at Abraham Clark High School, sponsored by the ACHS Volleyball Team, with proceeds going to the Side Out Dig Pink Foundation for Breast Cancer Research, effective October 29, 2014.
5. Upon the recommendation of the Superintendent of Schools, approve a *Dig Pink Breast Cancer Research Volleyball Game* (vs. Summit) at Abraham Clark High School, Large Gymnasium, sponsored by the ACHS Volleyball Team, with a portion of the proceeds going to the Side Out Dig Pink Foundation for Breast Cancer Research and remaining proceeds going towards future volleyball team activities, effective October 29, 2014, from 4:00 PM to 8:00 PM.
6. Upon the recommendation of the Superintendent of Schools, approve *Jeans Day* fundraisers at Abraham Clark High School, sponsored by the Positive Behavior Support in Schools program, with all proceeds to be used for future PBSIS activities, effective November 4, 2014, November 26, 2014, December 23, 2014, January 16, 2015, April 2, 2015, and May 22, 2015.
7. Upon the recommendation of the Superintendent of Schools, approve the sale of *School Spirit* items at Abraham Clark High School, sponsored by the Positive Behavior Support in Schools program, with all proceeds to be used for future PBSIS activities, effective October 28, 2014 through June 2015.
8. Upon the recommendation of the Superintendent of Schools, approve the participation of Roselle Preschool Annex students and staff in a school-wide *Dress-Down Day* fundraiser, at a cost of \$1.00 per student and \$5.00 per staff member, with all monies raised to be used to offset costs for Holiday Trinkets' for the Preschool, effective on the following Fridays:

November 26, 2014
 December 23, 2014
 January 30, 2014
 February 27, 2014
 March 27, 2014
 April 24, 2014
 May 29, 2014
 June 24, 2014

9. Upon the recommendation of the Superintendent of Schools, approve the second reading of the following revised and/or new Board of Education Policies [Attachment IV – Previously distributed]:

Policy 2412 Home Instruction Due to Health Conditions
 Policy 2417 Student Intervention and Referral Services
 Policy 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Conditions

- Policy 3283 Electronic Communications Between Teaching Staff Members and Students (Mandated)
- Policy 4283 Electronic Communications Between Support Staff Members and Students (Mandated)
- Policy 5200 Attendance Policy (Mandated)
- Policy 5610 Suspension (Mandated)
- Policy 5611 Removal of Students / Firearms Offenses (Mandated)
- Policy 5612 Assaults on District Board of Education Members or Employees (Mandate)
- Policy 5613 Removal of Students for Assaults with Weapons Offenses (Mandated)
- Policy 5620 Expulsion
- Policy 8462 Reporting Potentially Missing or Abused Children (Mandated)

BUSINESS

1. ACKNOWLEDGEMENTS

- a. Treasurer’s Report dated August 30, 2014 [Attachment #1]
- b. Board Secretary Report Dated September 30, 2014 [Attachment #2]
- c. Board Minutes:

<u>Meeting</u>	<u>Date</u>	<u>Pages</u>
Regular Meeting	October 14, 2014	[12773-12788]

2. APPROVALS

- a. Bill List Dated: [October 2014 / Attachment #3]
[October 2014 Bill List \$1,451,072.37]
- b. Approve Board Transfers [Attachment#4]

3. REQUISITIONS FOR TAXES

The amount of district taxes needed to meet the obligations of the Roselle Board of Education for the next 30 days is **\$1,875,104.00** and is due October 27, 2014. Balance due to June 30, 2015 is \$16,876,000.00.

4. RESOLUTIONS

- a. BE IT RESOLVED, that the Board Secretary of the Roselle Board of Education certifies that as of **[September 1, 2014]** that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- b. Pursuant to N.J.A.C. 6:20 –2.11(c)4, the Roselle Board of Education certifies that as **[September 1, 2014]** through **[September 30, 2014]** after review of the secretary’s monthly financial report no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. RESOLUTION TO APPOINT MEDICAL INSPECTOR

Appoint Dr. Richard C. Bezozo medical inspector for the 2014-2015 school year at an amount not to exceed \$17,463.00.

6. RESOLUTION FOR NEW JERSEY NONPUBLIC TECHNOLOGY PROGRAM AGREEMENT FOR 2014-2015 SCHOOL YEAR WITH UNION COUNTY EDUCATIONAL SERVICES COMMISSION (UCESC)

**2014-2015
RESOLUTION FOR NEW JERSEY
NONPUBLIC SCHOOL TECHNOLOGY PROGRAM**

WHEREAS, the New Jersey Nonpublic School Technology Program has been authorized for Fiscal Year 2014 and 2015.

WHEREAS, Nonpublic School Technology Aide shall be paid to school districts and allocated for nonpublic school pupils at the state aid rate per pupil in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to handle the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Roselle Borough Board of Education enter into an agreement with the Union County Educational Services Commission, whereby the Commission will administer the Nonpublic School Technology Program for nonpublic schools located within its boundaries for the 2014-2015 school year; and

The total amount allocated by the State for the New Jersey Nonpublic School Technology Program will be paid to the Commission as it becomes available to the district with state aid payments. 5% will be deducted for the Commission's administrative expenses.

7. RESOLUTION TO APPROVE 2014-2015 JOINT TRANSPORTATION AGREEMENT WITH THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

Approve the 2014-2015 school year joint transportation agreement between the Roselle Borough Board of Education and the Camden County Educational Services Commission for the transportation of one student at a cost of \$5,940.00.

8. RESOLUTION TO CHANGE THE DATE OF THE MONDAY, NOVEMBER 10, 2014 REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ROSELLE BOROUGH PUBLIC SCHOOLS TO TUESDAY, NOVEMBER 11, 2014

Approve the change of the November 10, 2014 Regular Meeting of the Board of Education of the Roselle Borough Public Schools to Tuesday, November 11, 2014, due to November 10, 2014 being a district holiday

9. RESOLUTION TO APPROVE BUILDING USE

- a. Approve the use of the Abraham Clark High School parking lot on Sunday, November 9, 2014 from 8:00 a.m. to 8:00 p.m. for the purpose of parking cars for a trip to Atlantic City, sponsored by Beverly Balok of the Roselle Community School.
- b. Approve the use of the Abraham Clark High School Large Gymnasium for a basketball clinic, effective Saturday, November 15, 2014, 4:00 p.m. to 7:00 p.m., with a suggested donation of \$2.00 per person and funds to be used for league fees, warm-up suits and sneakers for the Varsity Basketball Team.
- c. Approve the use of the Abraham Clark High School Auditorium for a Community Forum sponsored by the Borough of Roselle, the Roselle Board of Education, and United Way, effective Tuesday, December 2, 2014 from 6:00 p.m. to 9:00 p.m. [rescheduled from November 13, 2014].
- d. Approve the use of the Abraham Clark High School Large Gymnasium for the Annual Roselle Pride Alumni Basketball Game, effective Friday, December 12, 2014, 6:30 p.m. to 9:30 p.m., with a suggested donation of \$2.00-3.00 per person and funds to be used for league fees, warm-up suites and sneakers for the Varsity Basketball Team.
- e. Approve the use of the Abraham Clark High School Auditorium and 1 classroom for the purpose of a wedding ceremony for Keirah Tompkins and Brandon Leverette, effective Sunday, May 3, 2015 from 1:30 p.m. to 4:30 p.m. Keirah and Brandon met in ACHS and would like to exchange their vows in the school.
- f. Approve the use of the Abraham Clark High School Auditorium on November 1, 2014 from 12:00 noon to 11:00 p.m. for set up, rehearsal and performance of a play.

SUPERINTENDENT'S REPORTS

1. September 2014 Residency Investigator Reports [written]
2. September 2014 Monthly Report of Positive Happenings [written]

DISCUSSION

INFORMATIONAL

1. October/November 2014 Calendar-of-Events [written]
2. September 2014 & October 2014 Student-of-the-Month Profiles [written]
3. September 2014 & October 2014 Parent-of-the-Month Profiles [written]
4. October 2014 Letters to Staff with Perfect Attendance [written]

EXECUTIVE SESSION