

**ROSELLE BOARD OF EDUCATION
ROSELLE, NEW JERSEY**

**REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 8, 2014**

GOVERNANCE

SUPERINTENDENT'S RECOMMENDATIONS

APPROVALS

I. Instructional

II. Personnel

A. Retirements, Resignations and Appointments

1. Upon the recommendation of the Superintendent of Schools, accept retroactively the resignation of Liza Torres-Stephens, Grade Five Science Teacher, Leonard V. Moore Middle School, effective September 1, 2014.
2. Upon the recommendation of the Superintendent of Schools, accept the resignation of Abdurraheem Abdul-Hakeem, Grade Eight Social Studies Teacher, Grace Wilday Junior High School, effective on or before October 26, 2014, pending the effective starting date of a Board approved replacement.
3. Upon the recommendation of the Superintendent of Schools, approve a rate correction to Personnel Item #47 on the 8/25/14 board meeting agenda, for the appointment of Mary Luz Suarez, as Special Education Classroom Aide, Leonard V. Moore Middle School, to read: Step 1 of the REA Aides Salary Guide, with sixty (60) college credits, at the rate of \$170.70* per day, effective September 1, 2014 through June 30, 2015 [Based on verification of college transcripts; Previously Board approved without sixty (60) college credits, at the rate of \$122.48* per day].
4. Upon the recommendation of the Superintendent of Schools, approve the appointment of Alexandra Garnett as Grade Six Language Arts Teacher, Leonard V. Moore Middle School, MA-Step 3 of the REA Teachers Salary Guide, at an annual salary of \$53,926.00*, prorated, effective October 1, 2014 through June 30, 2015 [Replacement for Heather Demcovitz-Coombs – Annual Salary \$51,123.00; UPC #TCH07MATH0602].
5. Upon the recommendation of the Superintendent of Schools, approve the appointment of Rodolfo Beltran as Long-Term Substitute ESL Teacher, Certificated, Leonard V. Moore Middle School, at the rate of \$195.00 per day, as per the Board approved Compensation Rate Schedule, effective September 15, 2014 through December 7, 2014 [Leave Replacement for Sara Avelar].
6. Upon the recommendation of the Superintendent of Schools, approve the appointment of Robert Lawson as Part-Time Residency Investigator for the Roselle Public School District, for the 2014/2015 school year, at the rate of \$32.24 per hour, for a total cost not to exceed \$23,834.00 [Same terms and conditions as in the 2013/2014 school year].

7. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Timothy Simmons, Vice Principal, Abraham Clark High School, as Site Administrator for the ACHS Second Chance Alternative School Program, for one hundred eighty-one (181) days, three and one-half (3½) hours per day, from 4:00 PM to 7:30 PM, at the rate of \$41.58* per hour, at a cost of \$145.53* per day, for a total cost not to exceed \$26,340.93*, subject to the submission of timesheets, effective September 4, 2014 through June 30, 2015.
8. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following Abraham Clark High School and District Administrators as Substitute Administrators for the ACHS Second Chance Alternative School Program, on an as needed basis, three and one-half (3½) hours per day, from 4:00 PM to 7:30 PM, at their respective hourly rates of pay, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015:

<u>Name</u>	<u>Hourly Rate</u>
Rene Edghill	\$47.06*
Sheila Williams	\$40.68*
Daryl Wainer	\$44.43*
Chonita Spencer	\$52.33*

9. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following Teachers, Abraham Clark High School, as Substitute Administrators for the ACHS Second Chance Alternative School Program, on an as needed basis, four (4) hours per day, from 3:30 PM to 7:30 PM, at the rate of \$34.21* per hour, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015:

Derithia Williams
Brenda Edwards

10. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following Teachers, Abraham Clark High School, as Teachers for the ACHS Second Chance Alternative School Program, for one hundred eighty-one (181) days, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, for a total cost not to exceed \$6,192.01* per Teacher, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015:

Paul Leporino – English Language Arts Teacher
Wikenson Jean-Pierre – Mathematics Teacher
Leon Porter – Social Studies Teacher
Lociano Benjamin – French/Spanish Teacher
Mary Idebaneria – Special Education Inclusion Teacher
James Horvath - Computer/Technology Teacher

11. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following Substitute Teachers, District, as Substitute Teachers for the ACHS Second Chance Alternative School Program, on an as needed basis, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$17.50* per hour, effective September 4, 2014 through June 30, 2015:

Thomas Mitchell
Danielle Franklin

12. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following Teachers, Abraham Clark High School, as Substitute Teachers for the ACHS Second Chance Alternative School Program, on an as needed basis, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, effective September 4, 2014 through June 30, 2015:

Lance Hilfman
Serafino Priolo
Debra Fiel
Samantha Santangelo

13. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Maia Lowry, Behavior Specialist/School Social Worker, Grace Wilday Junior High School, as Behavior Specialist/School Social Worker for the ACHS Second Chance Alternative School Program, for one hundred eighty-one (181) days, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, for a total cost not to exceed \$6,192.01*, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015.
14. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Jordan Siegel, School Guidance Counselor, Abraham Clark High School, as School Guidance Counselor for the ACHS Second Chance Alternative School Program, for one hundred eighty-one (181) days, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, for a total cost not to exceed \$6,192.01*, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015.
15. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Kathleen Sandberg, School Nurse, Abraham Clark High School, as School Nurse for the ACHS Second Chance Alternative School Program, for one hundred eighty-one (181) days, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at the rate of \$34.21* per hour, for a total cost not to exceed \$6,192.01*, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015.
16. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Emanuel Shumate, Special Education Aide, Abraham Clark High School, as Paraprofessional/ Classroom Aide for the ACHS Second Chance Alternative School Program, for one hundred eighty-one (181) days, one (1) hour per day, with program operation from 3:30 PM to 7:30 PM, not to exceed five (5) hours per week, at his REA negotiated rate of \$28.45* per hour, for a total cost not to exceed \$5,149.45*, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015.
17. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Danielle Franklin, Secretary, Abraham Clark High School, as Secretary for the ACHS Second Chance Alternative School Program, for one hundred eighty-one (181) days, two (2) hours per day, with program operation from 3:30 PM to 7:30 PM, not to exceed ten (10) hours per week, at her REA negotiated rate of \$20.42* per hour, for a total not to exceed \$7,392.04*, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015.

18. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Grace Rondinone, Secretary, Abraham Clark High School, as Substitute Secretary for the ACHS Second Chance Alternative School Program, on an as needed basis, two (2) hours per day, with program operation from 3:30 PM to 7:30 PM, at her REA negotiated rate of \$20.93* per hour, subject to the submission and verification of timesheets, effective September 4, 2014 through June 30, 2015.
19. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Samuel Kerr Lockhart, English Teacher, Abraham Clark High School, MA+30 Step 10 of the REA Teachers Salary Guide, at an annual salary of \$62,989.00*, effective September 1, 2014 through June 30, 2015 [Replacement for Gregory Halleck – Annual Salary - \$49,092.00; UPC #TCH02ENGLFL04].
20. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Juan Arroyo, Business Teacher, Abraham Clark High School, MA +30, Step 10 of the REA Teacher’s Salary Guide, at an annual salary of \$62,989.00*, effective September 1, 2014 through June 30, 2015 [Replacement for Jorge Gonzalez – Annual Salary - \$51,123.00; UPC #TCH02COMPFL01].
21. Upon the recommendation of the Superintendent of Schools, rescind Personnel Item # 90 on the 8/25/14 board meeting agenda, for the appointment of Merida Jhong, Spanish Teacher, Abraham Clark High School, for an extended day, at a rate of \$20.25* per day [48% of sixth class rate], effective September 4, 2014 through June 30, 2015.
22. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Joyce Huber, Business Teacher, Abraham Clark High School, for a sixth period teaching class, Art in Publications I – Course #7812 – Period 1, at the rate of \$48.83* per class, effective September 4, 2014 through June 30, 2015.
23. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Kara Mishoe, Special Education Teacher, Abraham Clark High School, for an extended day, at a rate of \$23.68* [48% of sixth class rate], effective September 4, 2014 through June 30, 2015.
24. Upon the recommendation of the Superintendent of Schools, rescind Personnel Item #102 on the 8/25/14 board meeting agenda, for the appointment of Marcus Curry, as a Long-Term Substitute English Teacher, Abraham Clark High School, at the rate of \$195.00 per day, as per the Board approved Compensation Rate Schedule, effective September 1, 2014 through June 30, 2015.
25. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Marcus Curry as English Teacher, Abraham Clark High School, MA Step 7 of the REA Teachers Salary Guide, at an annual salary of \$56,235.00*, effective September 1, 2014 through June 30, 2015 [Based on receipt of certification from the State of New Jersey Department of Education; Replacement for Michael McDermott –Annual salary \$57,282.00; UPC #TCH02ENGLFL10].
26. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following certificated staff members as Room Examiners for SAT Testing, Abraham Clark High School, one (1) Saturday, seven (7) hours, from 7:00 AM to 2:00 PM, at the rate of \$34.21* per hour, at a cost of \$239.47* per person, for a total cost not to exceed \$2,155.23*, effective October 11, 2014 [Guidance Budget Funded]:

Gayatri Anike	Debra Costello	Jordan Siegel
Kusumam Daniel	Lance Hilfman	Serafino Priolo
Sreemoyee Chakraborty	Jason Robbins	Gladys Martinez

27. Upon the recommendation of the Superintendent of Schools, approve the appointment of Dr. Chonita Spencer, Supervisor of Guidance and Counseling, as Test Center Administrator for Pre/Testing/Post SAT Test Administration, Abraham Clark High School, two (2) Saturdays, seven (7) hours per Saturday, from 7:00 AM to 2:00 PM, for a total of fourteen (14) hours, at the rate of \$52.33* per hour, at a total cost not to exceed \$732.62*, effective October 11, 2014 and October 18, 2014 [Guidance Budget funded].
28. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following non-certificated staff members as Room Proctors for SAT Testing, Abraham Clark High School, seven (7) hours, from 7:00 AM to 2:00 PM, at their respective negotiated hourly rates of pay, for a total cost not to exceed \$928.20*, effective Saturday, October 11, 2014 [Guidance Budget Funded]:
- | | | |
|--------------------|---|---------------------------------------|
| Maricarmen Oropeza | - | 7 hours @ \$21.42* = \$149.94* |
| Grace Rondinone | - | 7 hours @ \$20.93* = \$146.51* |
| Brenda Humes | - | 7 hours @ \$20.93* = \$146.51* |
| Awilda Restrepo | - | 7 hours @ \$28.94* = \$202.58* |
| Jermina Bagley | - | 7 hours @ \$20.42* = \$142.94* |
| Yajaira Velez | - | 7 hours @ \$19.96* = <u>\$139.72*</u> |
| | | Total: \$928.20* |
29. Upon the recommendation of the Superintendent of Schools, approve the designation of the following Abraham Clark High School teaching staff members, as Teacher Leaders for the 2014/2015 school year, at no monetary compensation and no cost to the district:
- Serafino Priolo – Social Studies Teacher
Fotini Kotrotsios – ESL Teacher
Maggie Breen – Physical Ed./Health Teacher
30. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Paul Leporino, English Teacher, Abraham Clark High School, as Class Advisor – Class of 2018 (Freshmen), Abraham Clark High School, for the 2014/2015 school year, Step 1 of the REA Miscellaneous Stipends Guide – Schedule I, at an annual stipend of \$779.00*, effective September 1, 2014 through June 30, 2015.
31. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Paul Leporino, English Teacher, Abraham Clark High School, as Literary Magazine Advisor, Abraham Clark High School, for the 2014/2015 school year, Step 1 of the REA Miscellaneous Stipends Guide – Schedule I, at an annual stipend of \$1,530.00*, effective September 1, 2014 through June 30, 2015.
32. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Carolyn Walters as Long-Term Substitute Physical Education/Health Teacher, Certificated, Abraham Clark High School, at the rate of \$195.00 per day, as per the Board approved Compensation Rate Schedule, effective September 1, 2014 through December 23, 2014 [Leave Replacements for Jennifer Mitchell and Rebecca Richards].

33. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Wandra Hartsfield, Special Education Teacher, Abraham Clark High School, as National Honor Society Advisor, Abraham Clark High School, for the 2014/2015 school year, Step 1 of the REA Miscellaneous Stipends Guide – Schedule I, at an annual stipend of \$730.00*, effective September 1, 2014 through June 30, 2015.
34. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following individuals as Technology Integration Mentors (TIMs) for the 2014/2015 school year, not to exceed forty (40) hours, at their respective REA negotiated hourly rates of pay, not to exceed the following costs, effective September 9, 2014 through June 30, 2015:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Cost</u>
Gustavo Verzbickis	ACHS	Spanish Teacher	\$34.21*	\$1,368.40*
Marybelle Espin	HES	Classroom Teacher	\$34.21*	\$1,368.40*
Jesus Gomez	WES	Paraprofessional	\$28.45*	\$1,138.00*

35. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Gustavo Verzbickis, Spanish Teacher, Abraham Clark High School, to the District Website Data Entry stipend position, for the 2014/2015 School year, at an annual stipend of \$2,625.00*, as per the REA Miscellaneous Stipends Guide – Schedule I, effective July 1, 2014 through June 30, 2015 [Account #11-140-100-101-XX-000].
36. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Amanda Klouser, Elementary School Vocal Music Teacher, as Marching Band Assistant, Abraham Clark High School, for the 2014/2015 school year, Step 0 of the REA Non-Athletic Coaches Stipends Guide – Schedule H, at an annual stipend of \$2,769.00*, effective September 1, 2014 through June 30, 2015.
37. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Alexander Cabrera as Substitute Custodian, District, for the 2014/2015 school year, on an as needed basis, at the rate of \$11.00 per hour, as per the Board approved Compensation Rate Schedule, effective July 1, 2015 through June 30, 2015.
38. Upon the recommendation of the Superintendent of Schools, approve the appointment of the attached list of individuals as Substitutes for the 2014/2015 school year, as per the Board approved Compensation Rate Schedule, effective September 9, 2014 through June 30, 2015 [Attachment I].
39. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Daphne Jones as Full-Time Ten-Month Parent and Community Liaison, Abraham Clark High School, at an annual salary of \$27,500.00, effective September 1, 2014 through June 30, 2015 [Previously SIG Grant Funded].
40. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Michal Stawieraj as Full-Time Twelve-Month A/V Technician, District-Wide, at an annual salary of \$50,450.00, prorated, effective September 1, 2014 through June 30, 2015 [Previously SIG Grant Funded].

B. Other

41. Upon the recommendation of the Superintendent of Schools, approve the involuntary transfer/reassignment of Bridgette Clark, Twelve-Month Secretary, from the position of Confidential Personnel Secretary, to Twelve-Month School Secretary, Washington Elementary School, at the annual salary of \$59,727.19, prorated, commensurate with the agreement between this Board and the REA, effective September 15, 2014 [Replacement for Melissa Reid – Annual Salary \$35,327.00; UPC #SEC06SCHSNA01].
42. Upon the recommendation of the Superintendent of Schools, approve retroactively the voluntary reassignment of Dr. Ana-Maria Sequeira, Grade Six Science Teacher, Leonard V. Moore Middle School, to Grade Five Science Teacher, Leonard V. Moore Middle School, effective September 1, 2014 through June 30, 2015 [Replacement for Liza Torres-Stephens – Annual Salary \$51,123.00; UPC #TCHO5ELEMO510].
43. Upon the recommendation of the Superintendent of Schools, approve retroactively the voluntary reassignment of Mark Ludwig, Grade Six Special Education Inclusion Teacher, Leonard V. Moore Middle School, to Grade Six Science Teacher, Leonard V. Moore Middle School, effective September 1, 2014 through June 30, 2015 [Replacement for Dr. Ana-Maria Sequeira – Annual Salary \$56,235.00; UPC #TCH02SCNCFL06].
44. Upon the recommendation of the Superintendent of Schools, approve the voluntary transfer and reassignment of Lovena Batts, from Grade Four Teacher, Dr. Charles C. Polk Elementary School, to Title I/Basic Skills Teacher, Leonard V. Moore Middle School, continuing at MA Step 6* of the REA Teachers Salary Guide, at an annual salary of \$55,573.00*, effective October 1, 2014. [Replacement for Janice Riehl – Annual Salary \$65,541.00; UPC #TCH05BSITFL03].

MISCELLANEOUS

1. Upon the recommendation of the Superintendent of Schools, approve the participation of Washington Elementary School students and staff in the Links for Autism fundraiser, at a cost of \$1.00 per link, for the purpose of raising funds for Autism Awareness, effective during the month of April 2015.
2. Upon the recommendation of the Superintendent of Schools, approve Denim/Jeans Day fundraisers for Abraham Clark High School, sponsored by the ACHS Relay for Life Team, with all proceeds to be donated to the American Cancer Society, effective November 14, 2014, February 12, 2015 and March 13, 2015.
3. Upon the recommendation of the Superintendent of Schools, approve after school bake sale fundraisers for Abraham Clark High School, sponsored by the ACHS Music Department, with proceeds to be used for ACHS Music Department activities, effective every available Tuesday, September 16, 2014 through May 31, 2015.
4. Upon the recommendation of the Superintendent of Schools, approve after school bake sale fundraisers for Abraham Clark High School, sponsored by the ACHS Volleyball Team, with proceeds to be used for ACHS Volleyball Team activities, effective every available Thursday, September 18, 2014 through May 31, 2015.

5. Upon the recommendation of the Superintendent of Schools, approve the after school sale of Ashley Farms cheesecakes at Abraham Clark High School, sponsored by the ACHS Music Department, with proceeds to be used for ACHS Music Department activities, effective September 15, 2014 through October 17, 2014.
6. Upon the recommendation of the Superintendent of Schools, approve the sale of T-Shirts by the ACHS Music Department, with all proceeds to be used for ACHS Music Department activities, effective September 2014 through April 2015.
7. Upon the recommendation of the Superintendent of Schools, approve the sale of T-Shirts at Abraham Clark High School, sponsored by the ACHS Volleyball Team, with all proceeds to be used for future team activities and camps, effective September 2014 through May 2015.
8. Upon the recommendation of the Superintendent of Schools, approve the sale of Dig Pink Breast Cancer T-Shirts at Abraham Clark High School, sponsored by the ACHS Volleyball Team, with all proceeds to be donated to Side Out Breast Cancer Research, effective September 2014 through October 2014.

BUSINESS

1. ACKNOWLEDGEMENTS

- a. Board Minutes:

<u>Meeting</u>	<u>Date</u>	<u>Pages</u>
Regular Meeting	August 25, 2014	[13470-13509]

2. RESOLUTION FOR APPOINTMENT OF NEW DISTRICT HEALTH BENEFIT CARRIER / HORIZON BLUE CROSS BLUE SHEILD (Horizon BCBS)

Accept the Horizon BCBS medical quote with a proposed 1.5% decrease pursuant to recommendation from the District Health Benefit Brokers for Annual Premium of fiscal year 2014-2015 (October 1, 2014 – September 30, 2015).

3. RESOLUTION FOR APPOINTMENT OF NEW DISTRICT PRESCRIPTION BENEFIT CARRIER / HORIZON BLUE CROSS BLUE SHEILD (Horizon BCBS)

Accept the Horizon BCBS prescription quote with a proposed 6.1% increase pursuant to recommendation from the District Health Benefit Brokers for Annual Premium of fiscal year 2014-2015 (October 1, 2014 – September 30, 2015).

4. SALE AND DISPOSAL OF OBSOLETE COMPUTER EQUIPMENT AND RELATED ITEMS

WHEREAS, The Roselle Public Schools no longer has use for outdated computer equipment on the attached list, and

WHEREAS, the School Business Administrator has reviewed the list of equipment and has deemed the items to be obsolete and of no further use to the school district, and

WHEREAS, the District wishes to dispose of said property.

NOW THEREFORE, BE IT RESOLVED that in accordance with 18A:18A-45 and District policy the Board of Education declares the attached list of district property obsolete and approves the sale of said equipment and approves the disposal of those items with no value. [Attachment #1]

5. RESOLUTION TO APPROVE BUILDING USE

- a. Retroactively approve the use of the Washington School and Wilday School fields by the Roselle Soccer Association for the purpose of soccer practice and games from August 1, 2014 – November 30, 2014. Please see attached schedule. [Attachment #2]
- b. Approve the use of the Abraham Clark High School Parking Lot by the “Back to School Girls” for the purpose of parking cars on Saturday, October 11, 2014 from 5:00pm until 1:00am.

DISCUSSION

INFORMATIONAL

1. September 2014 School Calendars

EXECUTIVE SESSION

1. Personnel Matter