

ROSELLE BOARD OF EDUCATION
ROSELLE, NEW JERSEY

REGULAR MEETING AGENDA
MONDAY, FEBRUARY 9, 2015

GOVERNANCE

PRESENTATIONS

I. JANUARY 2015 STUDENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>	<u>Grade</u>
Alexander Martinez	Roselle Preschool Annex	Pre-K
Olivia Jean	Kindergarten Success Academy	Kdg.
Rachell Flores	Harrison Elementary School	Gr. 4
Isaiah Tucker	Dr. Charles C. Polk Elementary School	Gr. 4
Zyeem Harrison	Washington Elementary School	Gr. 2
Jeremy Joachim	Leonard V. Moore Middle School	Gr. 6
Teyah Bradshaw	Grace Wilday Junior High School	Gr. 8
Arianna Olsen	Abraham Clark High School	Gr. 9

II. JANUARY 2015 PARENT-OF-THE-MONTH AWARD RECOGNITIONS

<u>Name</u>	<u>School</u>
Ms. Shanon Priester	Roselle Preschool Annex
Ms. Katherine Villacorta	Kindergarten Success Academy
Ms. Ingrid Agudelo	Harrison Elementary School
Ms. Mary Meglio	Dr. Charles C. Polk Elementary School
Ms. Kamilliah Harrison	Washington Elementary School
Ms. Rebeca Alers	Leonard V. Moore Middle School
Ms. Tanya Comas	Grace Wilday Junior High School
Ms. Sandra Clarke	Abraham Clark High School

III. HIB REPORTING

Harassment, Intimidation and Bullying (HIB) Reporting for the 2014/2015 School Year – Report Period 1 Incident (December 2014) and Period 2 Incident (January 2015) – Dr. Kevin R. West, Superintendent of Schools

HIB RESOLUTION

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Roselle Board of Education hereby affirms the Roselle Public Schools (HIB) Harassment, Intimidation and Bullying Investigation Reporting for the 2014/2015 School Year, Report Period 1 Incident (December 2014) and Report Period 2 Incident (January 2015), which was presented to the Roselle Board of Education and Public at its February 9, 2015 Regular Board of Education Meeting [Attachment II].

IV. ANNUAL SCHOOL AUDIT REPORT FY2013/2014 – Warren Korecky, Suplee, Clooney & Company

SUPERINTENDENT'S RECOMMENDATIONS

APPROVALS

I. Instructional

1. Upon the recommendation of the Superintendent of Schools, approve the admission of Student #14/15–E into the Roselle Public School District for placement in the Kindergarten program at the Kindergarten Success Academy, for the 2014/2015 school year, in accordance with Board Policy No. 5111 and *N.J.S.A. 18A:38-6 – Time of admission of pupils; first school year*, based on the submission and verification of all required documentation, effective February 10, 2015.
2. Upon the recommendation of the Superintendent of Schools, approve retroactively the placement of the following Abraham Clark High School students into the ACHS Second Chance Alternative School Program, effective January 7, 2015 through June 30, 2015:

Student ID #17000812 – State ID #6596242471 – Grade 9
Student ID #18000279 – State ID #2457625534 – Grade 9
3. Upon the recommendation of the Superintendent of Schools, approve retroactively the placement of the following Abraham Clark High School students into the ACHS Second Chance Alternative School Program, effective January 21, 2015 through June 30, 2015:

Student ID #16000329 – State ID #1190123589 – Grade 11
Student ID #16000118 – State ID #3420465878 – Grade 10
4. Upon the recommendation of the Superintendent of Schools, approve retroactively the placement of the following Abraham Clark High School student into the ACHS Second Chance Alternative School Program, effective January 21, 2015:

Student ID #16000032 – State ID #3901238529 – Grade 10
5. Upon the recommendation of the Superintendent of Schools, approve retroactively the operation of the Reading NOW Before the Bell Program, Leonard V. Moore Middle School, to provide POE (Point Of Entry) immigrant students the opportunity to improve their reading comprehension of on grade-level texts by the direct instruction of phonetics and sight words through the use of Reading A-Z, and Raz-Kids, with program operation five (5) days per week, Monday through Friday, one (1) hour per day, from 7:20 AM to 8:20 AM, effective January 21, 2015 through June 19, 2015 [100% Title III-Immigrant Funded].
6. Upon the recommendation of the Superintendent of Schools, approve retroactively the participation of Harrison Elementary School students in on-going Health Classes for Grades 1-4, at Harrison Elementary School, Winter/Spring 2015, presented by Public Health Nurse Judith Francis, of Holy Redeemer Home Care, Elizabeth New Jersey, at no cost to the District, effective February 4, 2015 through June 19, 2015.
7. Upon the recommendation of the Superintendent of Schools, approve the participation of Harrison Elementary School students in Grades 1 & 2 in a Dental Hygiene Class, presented at Harrison Elementary School, by local Roselle Dentist Navin Bogg, of Gentle Deeds for your Dental Needs, Roselle, New Jersey, at no cost to the District, effective February 26, 2015.

8. Upon the recommendation of the Superintendent of Schools, approve the attendance of Mirlena Lara-Cuesta, School Secretary, Kindergarten Success Academy, at the *Lawfully Managing Student Records Without Violating Privacy Rights Seminar*, to be held Monday, May 4, 2015, at the Holiday Inn Princeton, Princeton, New Jersey, at a total cost of \$299.00 for registration, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Lawfully Managing Student Records Without Violating Privacy Rights Seminar* is directly related to and within the scope of the School Secretary's current responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *Lawfully Managing Student Records Without Violating Privacy Rights Seminar* furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [Website Reference: www.nbi-sems.com].
9. Upon the recommendation of the Superintendent of Schools, approve the attendance of Angel Hollis, School Nurse, Leonard V. Moore Middle School, at the *Intervention & Referral Services Professional Training Workshop*, to be held Wednesday through Friday, March 25, 26, and 27, 2015, in West Orange, New Jersey, at a registration cost of \$250.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Intervention & Referral Services Professional Training Workshop* is directly related to and within the scope of the School Nurse's current responsibilities as a member of the school's I&RS team and the school district's professional development plan; and the Board having further determined that attendance at the *Intervention & Referral Services Professional Training Workshop* is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [Website reference: www.instituteforprevention.com].
10. Upon the recommendation of the Superintendent of Schools, approve the attendance of Victoria Parham, School Secretary, Leonard V. Moore Middle School, at the *Lawfully Managing Student Records Without Violating Privacy Workshop*, "to be held Monday, May 4, 2015, in Princeton, New Jersey, at a registration cost of \$299.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *Lawfully Managing Student Records Without Violating Privacy Workshop* is directly related to and within the scope of the School Secretary's current responsibilities and the school district's professional development plan; and the Board having further determined that attendance at the *Lawfully Managing Student Records Without Violating Privacy Workshop* is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [website reference: www.nbi-sems.com].
11. Upon the recommendation of the Superintendent of Schools, approve the attendance of Kim Baker, Instrumental Music Teacher, Leonard V. Moore Middle School, at the *NJMEA Music Conference*, to be held Thursday through Saturday, February 19-21, 2015, in New Brunswick, New Jersey, at a registration cost of \$350.00, plus mileage reimbursement, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *NJMEA Music Conference* is directly related to and within the scope of the Instrumental Music Teacher's current responsibilities and the school district's professional development plan; and the Board having further determined that attendance at the *NJMEA Music Conference* is critical to the instructional needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines [website reference: www.njmea.org].

12. Upon the recommendation of the Superintendent of Schools, approve the attendance of Joseph Pisauro, Athletic Director, Abraham Clark High School, at the *55th Annual Directors of Athletics Association of New Jersey Workshop*, to be held Tuesday, March 24, 2015 through Friday, March 27, 2015, at the Golden Nugget Hotel in Atlantic City, New Jersey, at a registration cost not to exceed \$350.00, subject to the submission and verification of duly authorized vouchers and receipts. The Board having determined that attendance at the *55th Annual Directors of Athletics Association of New Jersey Workshop* is directly related to and within the scope of the Athletic Director's current responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *55th Annual Directors Athletic Association of New Jersey Workshop* is critical to the athletic needs of the school district or furthers the efficient operation of the school district and is in compliance with State and Federal travel payment guidelines, pending receipt of waiver issued by the New Jersey Commissioner of Education [[Website reference www.daanj.org](http://www.daanj.org)]:

Registration Fee:	\$350.00
Lodging:	\$285.00
Meals:	\$125.00
Mileage Reimbursement:	<u>\$ 68.20</u>
Total	\$828.20

13. Upon the recommendation of the Superintendent of Schools, approve the acceptance of the NJDOE Division of Early Childhood Education approval of the 2015/2016 One-Year Program Plan Update, contingent upon receipt of a signed Board Resolution and budget statement with the correct Preschool Education Aid Amount both entered and allocated.

II. Personnel

A. Retirements, Resignations and Appointments

14. Upon the recommendation of the Superintendent of Schools, approve retroactively the resignation of Jennifer Castainca from her position as Junior National Honor Society Advisor, Grace Wilday Junior High School, effective January 23, 2015.
15. Upon the recommendation of the Superintendent of Schools, approve retroactively the resignation of Darren McCrimmon, Custodian, Abraham Clark High School, effective October 1, 2014.
16. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Carissa Meyer, Special Education Teacher, Abraham Clark High School, for a sixth period teaching class, 3463 Algebra II/3464 Financial & Consumer Math/3465 Probability & Statistics/3461 Algebra I/3462 Geometry – Period 1, at the rate of \$41.75 per class, effective January 15, 2015 through June 30, 2015.
17. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following Teachers, Abraham Clark High School, as Instructors for the Athletic After School Tutoring Program for student-athletes, Abraham Clark High School, one (1) hour per day, from 3:30 PM to 4:30 PM, two (2) days per week, at a rate of \$34.21 per hour, at a cost of \$1,026.30 per Teacher, for a total cost not to exceed \$4,105.20, effective February 2, 2015 through May 22, 2015 [Title I Funded]:

<u>Name</u>	<u>Subject</u>
Tracey Williams	English
Margaret Greene	Mathematics
Courtney Dover	Social Studies
Dr. Wei Shi	Science

18. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Dr. Cheryl Heath as High School Data Leader, Abraham Clark High School, at an annual salary of \$21,518.00, effective January 5, 2015 through June 30, 2015, pending submission of and verification of timesheets [Title I Funded].
19. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment Brenda Edwards, Special Education Teacher, Abraham Clark High School, for an extended day, at a rate of \$26.95 per day, effective September 4, 2014 through June 30, 2015 [48% of sixth class rate].
20. Upon the recommendation of the superintendent of Schools approve retroactively the appointment of Maria Gavilanez, Teacher, Leonard V. Moore Middle School, as Bilingual Teacher for the Reading NOW Before the Bell Program, with program operation five (5) days per week, Monday through Friday, one (1) hour per day, from 7:20 AM to 8:20 AM, for a total of ninety-nine (99) hours, at the rate of \$34.21* per hour, at a cost not to exceed \$3,386.79*, effective January 21, 2015 through June 19, 2015 [100% Title III-Immigrant Funded].
21. Upon the recommendation of the superintendent of Schools approve retroactively the appointment of Theresa Wiley, Bilingual Instructional Aide, Leonard V. Moore Middle School, as Bilingual Instructional Aide for the Reading NOW Before the Bell Program, with program operation five (5) days per week, Monday through Friday, one (1) hour per day, from 7:20 AM to 8:20 AM, for a total of ninety-nine (99) hours, at her REA negotiated rate of \$29.84* per hour, at a cost not to exceed \$2,954.16*, effective January 21, 2015 through June 19, 2015 [100% Title III-Immigrant Funded].
22. Upon the recommendation of the superintendent of Schools approve retroactively the appointment of Elsa Braxton and Bianca Baca, Teachers, Leonard V. Moore Middle School, as Substitute Teachers for the Reading NOW Before the Bell Program, on an as needed basis, with program operation five (5) days per week, Monday through Friday, one (1) hour per day, from 7:20 AM to 8:20 AM, at a cost of \$34.21* per hour, effective January 21, 2015 through June 19, 2015 [100% Title III-Immigrant Funded].
23. Upon the recommendation of the Superintendent of Schools, approve the appointment of Gail Haftel, as Long-Term Substitute ELL Inclusion Teacher, Certificated, Leonard V. Moore Middle School, at the rate of \$195.00 per day, as per the Board approved Compensation Rate Schedule, effective February 10, 2015 through June 30, 2015 [Leave Replacement for Sara Avelar].
24. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following Teachers, Leonard V. Moore Middle School, as Teachers for Before-the-Bell/Read 180 extra-help in Language Arts Program, for fifteen (15) weeks, Monday through Friday, one (1) hour per day, from 7:30 AM to 8:30 AM, at the rate of \$34.21* per hour, at a cost not to exceed \$2,634.17* per Teacher, for a total cost not to exceed \$5,268.34, subject to the submission and verification of timesheets, effective February 10, 2015 through May 22, 2015 [100% Title I Funded]:

25. Upon the recommendation of the Superintendent of Schools, approve the appointment of Christine Petrucelli, Teacher, Leonard V. Moore Middle School, as Substitute Teacher for Before-the-Bell/ Read 180 extra-help in Language Arts Program, on an as needed basis, for fifteen (15) weeks, Monday through Friday, one (1) hour per day, from 7:30 AM to 8:30 AM, at the rate of \$34.21* per hour, at a cost not to exceed \$2,634.17* per Teacher, for a total cost not to exceed \$5,268.34*, subject to the submission and verification of timesheets, effective February 10, 2015 through May 22, 2015 [100% Title I Funded].
26. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Rudy Beltran as ELL Teacher, Leonard V. Moore Middle School, BA Step 1 of the REA Teachers Salary Guide, at an annual salary of \$49,092.00*, prorated, effective February 1, 2015 through June 30, 2015 [Replacement for Ms. Deanna DeMarco – Annual Salary \$55,185.00; UPC #TCH11BILIFL02].
27. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Jacob Sumner as Social Studies Teacher, Leonard V. Moore Middle School, MA Step 1 of the REA Teachers Salary Guide, at an annual salary of \$52,911.00*, prorated, effective January 5, 2015 through June 30, 2015 [Replacement for Jason Feldman – Annual Salary \$50,107.00; UPC #TCH05ELEM0506].
28. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of Kevin O’Connell as Long-Term Social Studies Substitute Teacher, Leonard V. Moore Middle School, at the rate of \$195.00 per day, as per the Board approved Compensation Rate Schedule, effective January 5, 2015 through June 30, 2015 [Leave Replacement for Kristy Drobik].
29. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following six Teachers, Harrison Elementary School, as Teachers for the After the Bell Program, Harrison Elementary School, with program operation three (3) days per week, for a total of forty-one (41) days, two (2) hours per day, from 3:10 PM to 5:10 PM, at the rate of \$34.21* per hour, at a cost not to exceed \$2,805.22* per Teacher, for a total cost not to exceed \$11,220.88*, effective February 4, 2015 through May 7, 2015, as follows:

Name	Grade	Days	Total Hours	Total Cost
Heidi Gaspar	4	Tuesday - Thursday	82	\$ 2,805.22
Stefanie Pilles	4	Tuesday - Thursday	82	2,805.22
Marybelle Espin	3	Tuesday & Thursday	54	1,847.34
Lora Lanzano	3	Wednesday	28	957.88
Erica Mosery	3	Wednesday	28	957.88
Mayra Orejuela	3	Tuesday & Thursday	54	1,847.34
			Grand Total	\$11,220.88

30. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following Teachers, Harrison Elementary School, as Substitute Teachers for the After the Bell Program, Harrison Elementary School, on an as needed basis, with program operation three (3) days per week, for a total of forty-one (41) days, two (2) hours per day, from 3:10 PM to 5:10 PM, at the rate of \$34.21* per hour, effective February 4, 2015 through May 7, 2015:

Valarie Simmons
Mayra Orejuela
Maricely Lopez

31. Upon the recommendation of the Superintendent of Schools, approve the appointment of Michaelle Aristote, Classroom Aide Paraprofessional, Washington Elementary School, as a Substitute Paraprofessional for the Before the Bell Program, Washington Elementary School, on an as needed basis, from 7:30 AM to 8:30 AM, at her negotiated rate of \$28.41 per hour, subject to the submission and verification of timesheets, effective January 27, 2015 through June 24, 2015.
32. Upon the recommendation of the Superintendent of Schools, approve the appointment of the following Classroom Aides/Paraprofessionals as Paraprofessionals to participate in two (2) Family Night Program, Washington Elementary School, two (2) hours per night, from 5:30 PM to 7:30 PM, at their negotiated rate of \$28.45* per hour, at a cost not to exceed \$113.80* per Paraprofessional, for a total cost not to exceed \$569.00*, subject to the submission and verification of timesheets, effective February 12, 2015 [After School Programs Account Funded]:

Monique Hilton
Michaelle Aristote
Jesus Gomez
Shannon Robinson
Eugene Adi-Darko

33. Upon the recommendation of the Superintendent of Schools, approve the appointment of the attached list of individuals as Substitutes for the remainder of the 2014/2015 school year, effective February 10, 2015 through June 30, 2015 [Attachment III].
34. Upon the recommendation of the Superintendent of Schools, approve the participation of the following Title I/Basic Skills Teachers & Instructional Coach in the Title I Family Literacy Night at Grace Wilday Junior High School, for two hours, from 6:30 PM to 8:30 PM, at a rate of \$34.21 per hour, at a cost of \$68.42 per Teacher, for a total cost not to exceed \$615.78, subject to the submission and verification of timesheets, effective February 26, 2015 [Title I Funded]:

Lovena Batts
Heather Coombs
Carolyn Curti
Victoria Lih
Lora Lanzano
Berthenia Maynor
Annette Petris
Raquel Sousa
Patrizia Weber

35. Upon the recommendation of the Superintendent of Schools, approve the participation of the following Roselle Public School Teachers in the Title I Family Literacy Night at Grace Wilday Junior High School, for two hours, from 6:30 PM to 8:30 PM, at a rate of \$34.21 per hour, at a cost of \$68.42 per Teacher, for a total cost not to exceed \$342.10, subject to the submission and verification of timesheets, effective on February 26, 2015:

Candice Bello
Marcus Daniels
Suzanne Dixon
Heather Peters
Caitlin Regan

36. Upon the recommendation of the Superintendent of Schools, approve the appointment of Jennifer Dancy, Substitute Security Guard, Grace Wilday Junior High School, as a Security Guard for the Title I Family Literacy Night at Grace Wilday Junior High School, for two hours, from 6:30 PM to 8:30 PM, at a rate of \$12.00 per hour, at a cost not to exceed \$24.00, subject to the submission and verification of timesheet, effective on February 26, 2015, [Title I Funded].
37. Upon the recommendation of the Superintendent of Schools, approve the appointment of Courtney Dover, Social Studies Teacher, Abraham Clark High School, as a *Substitute Teacher* for the ACHS Second Chance Alternative School Program, *on an as needed basis*, effective February 10, 2015 through June 30, 2015.
38. Upon the recommendation of the Superintendent of Schools, approve retroactively the appointment of the following certificated staff members, Abraham Clark High School, for the AHSA Assessment Program at Abraham Clark High School, Monday through Friday, for a total of thirty-three (33) days, two (2) hours per day, from 3:15 PM to 5:15 PM, at the rate of \$34.21 per hour, at a cost of \$2,257.86 per position, with one position to be split between two staff members, at a total cost not to exceed \$11,289.30, upon submission and verification of timesheets, effective January 26, 2015 through February 6, 2015 (10 days); March 23, 2015 through April 17, 2015 (13 days); and June 15, 2015 through June 26, 2015 (10 days) [Funded through ACHS accounts]:

Kusumam Daniel	-	Mathematics
Emmanuel Fadahunsi	-	Mathematics
Avi Strulson	-	Mathematics
Shahnaz Javaid	-	Mathematics
Luis Vazquez	-	Mathematics
Victoria Lih	-	Language Arts

39. Whereas, upon the recommendation of the Superintendent of Schools, this Board accepted the resignation of Shoshana Friedman; and

Whereas, Shoshana Friedman has requested that this Board rescind her resignation from this Board on November 24, 2014; and

Whereas, the Superintendent of Schools has determined that it is in the best interests of the District to rescind Shoshana Friedman's resignation effective immediately;

Now therefore be it resolved that this Board, upon the recommendation of the Superintendent of Schools, rescind the resolution accepting Shoshana Friedman's resignation effective immediately.

40. Whereas, Courtney Capizzi is tenured teacher in the District; and

Whereas, Ms. Capizzi has submitted her voluntary resignation to the Board effective January 31, 2015; and

Whereas, in the best interests of the District and Ms. Capizzi, a general release has been entered into by the Parties.

Now therefore be it resolved that, upon the recommendation of the Superintendent of Schools, this Board hereby accepts Ms. Capizzi's voluntary resignation in good standing.

Be it resolved that this Board authorizes the Board President to execute the settlement agreement between the Parties.

Be it resolved that this Board wishes Ms. Capizzi good luck in her future endeavors.

41. Whereas, there is a need for the position of Administrative Assistant; and

Whereas, the Superintendent of Schools has recommended the creation of a job description for Administrative Assistant.

Now therefore be it resolved that, upon the recommendation of the Superintendent of Schools, this Board ratifies the position of Administrative Assistant pursuant to the attached job description.

Be it further resolved that this Board authorizes the Superintendent of Schools to post for said position effective immediately [Attachment VI].

B. Other

42. Upon the recommendation of the Superintendent of Schools, approve retroactively an extension of FMLA leave of absence for Deborah Brier, Grade Two Teacher, Washington School, effective December 22, 2014 through February 18, 2015, utilizing approximately six (6) weeks of leave time, based on receipt of certification from her physician [FMLA/Medical leave effective 11/7/14 through 12/19/14 was previously Board approved on 11/24/14].

43. Upon the recommendation of the Superintendent of Schools, approve retroactively the School Counseling Practicum Placements for the following Interns from Rutgers, The State University of New Jersey, effective February 1, 2015 through June 15, 2015:

<u>Name</u>	<u>School</u>
Mary Bolcar	Abraham Clark High School
Michael Cate	Dr. Charles C. Polk Elementary School
Alyssa Pech	Harrison Elementary School

MISCELLANEOUS

1. Upon the recommendation of the Superintendent of Schools, accept a donation to Abraham Clark High School of five (5) snack gift certificates per week for twenty-three (23) weeks, for a total of one-hundred fifteen (115) snacks, with an estimated value of \$172.50, from Maschio's Food Service, to be used as prizes to support the Abraham Clark High School Positive Behavior Support In Schools Program, with sincere thanks and appreciation extended to Maschio's Food Service, on behalf of Abraham Clark High School and the Roselle Public School District, for its support of ACHS and the PBSIS Program, which promotes a positive school climate.
2. Upon the recommendation of the Superintendent of Schools, approve retroactively a *Recycling Fundraiser* at Abraham Clark High School, sponsored by the ACHS Spanish Club, with Club Members collecting used inkjet cartridges, old cell phones, used toner cartridges and additional technology devices to raise funds to be used for Spanish Club activities, effective January 2015 through June 2015.
3. Upon the recommendation of the Superintendent of Schools, approve a *Freshmen Class Candy Gram/Flower Fundraiser* at Abraham Clark High School, sponsored by the Class of 2018, with students and staff paying \$1.00 to send a candy gram/flower, and with all proceeds to be used for future class activities, effective February 13, 2015.
4. Upon the recommendation of the Superintendent of Schools, approve a *Healthier Generation Sweats Day Fundraiser* at Abraham Clark High School, sponsored by the ACHS Physical Education Department, with students paying \$1.00 and staff paying \$2.00 to wear sweats to participate in Fitness Friday Kick-off event, and with a portion of the proceeds to be donated to the American Heart Association and a portion to be used for prizes for a contest, effective Friday, March 20, 2015.
5. Upon the recommendation of the Superintendent of Schools, approve an *ACHS Drama Club Production of Music, Comedy and Poetry from the Harlem Renaissance Period*, at Abraham Clark High School, with all proceeds from this production to be used for future ACHS Drama Club activities, to be held from 7:00 PM to 8:30 PM, effective Friday, February 13, 2015.
6. Upon the recommendation of the Superintendent of Schools, approve the participation of Harrison Elementary School students in the *Mobile Dentists and its Smile Program*, a school-based dental outreach program with a mission to provide state of the art, preventive dental care to students in need, at no cost to the school district, effective March 5, 2015 [Harrison Elementary School participated in this program from 2008 through 2014, providing services to approximately ninety (90) children].
7. Upon the recommendation of the Superintendent of Schools, approve the participation of Harrison Elementary School students and staff members in the *Leukemia and Lymphoma Society Fundraiser*, by donating \$1.00 and being allowed to wear pajamas to school, effective March 2, 2015.
8. Upon the recommendation of the Superintendent of Schools, approve retroactively the participation of Harrison Elementary Students in the *CIMA Confections On-Campus Fundraiser*, for the sale of Candy-Grams, effective February 5, 2015 through February 14, 2015.
9. Upon the recommendation of the Superintendent of Schools, approve retroactively the participation of Harrison Elementary School students and staff in a *Wear Red Fundraiser*, at a cost of \$5.00 for staff and \$1.00 for students, to dress down and wear red on the first Friday in February, when thousands of hospitals, small businesses, multinational corporations, news broadcasters, schools,

individuals and even landmarks will “Go Red” to help raise crucial awareness and significant funds in the fight against heart disease and stroke in women, with this year being the 12th year of the American Heart Association’s “Go Red for Women,” with all monies collected to be donated to the American Heart Association, for research and education for the fight against heart disease and stroke in women, effective February 6, 2015 [Heart disease is the #1 killer of women, claiming more lives than ALL the forms of cancer combined; Website: <https://www.goredforwomen.org/>].

10. Upon the recommendation of the Superintendent of Schools, approve the participation of Washington Elementary School staff in the *American Heart Association Annual National Wear Red Day* to support the fight against heart disease in women by wearing red, Participation is a simple, powerful way to raise awareness of heart disease and stroke while joining together to support ongoing research and education about women and heart disease, with WES Staff members who donate \$5.00 or more being eligible to wear red and jeans, effective Friday, February 6, 2015.

BUSINESS

1. ACKNOWLEDGEMENTS

- a. Treasurer’s Report dated November 30, 2014 [Attachment #1]
- b. Board Secretary Report Dated December 31, 2014 [Attachment #2]
- c. Board Minutes:

<u>Meeting</u>	<u>Date</u>	<u>Pages</u>
Reorganization Meeting	January 5, 2015	[13603- 13619]

2. APPROVALS

- a. Bill List Dated: [January 2015 / Attachment #3]

[January 2015 Bill List	\$1,589,725.97]
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- b. Approve Board Transfers [Attachment #4]

3. REQUISITIONS FOR TAXES

The amount of district taxes needed to meet the obligations of the Roselle Board of Education for the next 30 days is **\$1,875,104.00** and is due January 28, 2015. Balance due to June 30, 2015 is \$9,375,584.00.

4. RESOLUTIONS

- a. BE IT RESOLVED, that the Board Secretary of the Roselle Board of Education certifies that as of **[December 1, 2014]** that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- b. Pursuant to N.J.A.C. 6:20 –2.11(c)4, the Roselle Board of Education certifies that as **[December 1, 2014]** through **[December 31, 2014]** after review of the secretary’s monthly financial report no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. RESOLUTION TO ACCEPT ANNUAL AUDIT FY 2013-2014

The Auditor’s Management Report (AMR) and Comprehensive Annual Financial Report (CAFRA) for the Borough of Roselle School District for the fiscal year ended June 30, 2014, has been received from our Auditors, Suplee, Clooney, & Company.

Audit rules and regulations promulgated by the New Jersey Department of Education (N.J.S.A. 18A:23-5) require the Board of Education to read and discuss the audit recommendations made by the Auditors in the Annual Audit and a copy of the minutes of the Board, together with a corrective action plan be submitted within 30 days after the audit is received by the Board, to the State Department of Education through the Union County Superintendent of Schools.

Be it Resolved, that the Roselle Borough Board of Education accepts the Auditor’s Management Report (AMR) and Comprehensive Annual Financial Report (CAFRA) for the fiscal year ended, June 30, 2014, and the recommendations included therein, and in order to meet these recommendations, a corrective action plan is hereby submitted. [Attachment #5]

6. RESOLUTION TO APPROVE SALARY INCREASE FOR SERGEANT MAJOR MARK MASSEY OF THE ABRAHAM CLARK HIGH SCHOOL JR. ROTC PROGRAM FOR THE 2014-2015 SCHOOL YEAR

Retroactively approve the salary of Sergeant Major Mark Massey of the Abraham Clark Jr. ROTC Program for the 2014-2015 year, in the amount of \$81,028.00 (\$46,600 is paid by the district, while \$34,428 is paid by the United States Marine Corp).

7. RESOLUTION TO DISPOSE OF THE CHANDLER AVENUE PROPERTY TO THE BOROUGH OF ROSELLE

WHEREAS, this Board of Education owns property located at Block 1105, Lot 10, commonly known as the Chandler Avenue property; and

WHEREAS, NJSA 18A:20-5 provides the process for the disposal of school property; and

WHEREAS, this Board has determined that the Chandler Avenue property is no longer required for school use and the disposal of the property is in the best interests of the students and citizens of the Borough of Roselle.

NOW THEREFORE BE IT RESOLVED that this Board hereby approves the disposal of the Chandler Avenue property, Block 1105, Lot 10, Roselle, New Jersey, effective immediately consistent with NJSA 18A:20-5.

BE IT FURTHER RESOLVED that this Board directs the Superintendent of Schools and the Board President to execute the appropriate New Jersey Department of Education documentation in order to comply with this Resolution.

8. RESOLUTION TO REJECT VENDORS AND RE-ISSUE REQUESTS FOR QUALIFICATIONS

WHEREAS, on December 29, 2014, the Roselle Board of Education (the "Board"), held a public opening of certain Requests for Qualifications to award of contracts for various Insurance Brokers, Special Education Counsel, Conflict Counsel, and Special Counsel for the District for the calendar year 2015 (the "Contracts"); and

WHEREAS, the Board received various responses for the aforementioned positions; and

WHEREAS, there were a few inquiries requesting information regarding the specifications advertised for the aforementioned positions; and

WHEREAS, upon the recommendation of the Board's General Counsel and the Board Secretary/Business Administrator, it is in the best interests of the District to re-advertise the Requests for Proposals for the aforementioned positions;

NOW THEREFORE BE IT RESOLVED, that all Requests for Proposals for various Insurance Brokers, Special Education Counsel, Conflict Counsel, and Special Counsel be rejected due to the various inquires of those that submitted proposals; and

BE IT FURTHER RESOLVED that the Administration is hereby authorized and directed to re-advertise for the aforementioned positions effective immediately.

9. RESOLUTION TO APPROVE TEACHER OF THE DEAF CONSULTANT FOR THE 2014-2015 SCHOOL YEAR

WHEREAS, this Board of Education has a need for a consultant holding the certification of teacher of the deaf; and

WHEREAS, Maureen Ryan has the certification of Teacher of the Deaf and is qualified to provide consulting services to District pupils requiring to receive such services; and

WHEREAS, this Board pursuant to NJSA 18A:18A-5 has the authority to hire professional consultants without the need for public bidding; and

WHEREAS, the Superintendent of Schools has determined that Maureen Ryan is a qualified professional able to provide the services required to the students of this District.

NOW THEREFORE BE IT RESOLVED that upon the recommendation of the Superintendent of School, Maureen Ryan shall be appointed to provide the aforementioned services on an as needed basis at the rate of \$65.00 per hour, not to exceed \$35,000.00 for the period of January 1, 2015 through June 30, 2014.

10. Upon the recommendation of the Superintendent of Schools, approve the attendance of Jazmine Sandifer, Board Member, at the *2015 National School Boards Association (NSBA) Annual Conference*, to be held Saturday, Sunday and Monday, March 21, 22 & 23, 2015, at the Music City Center, Nashville, Tennessee, at a total cost not to exceed \$1,654.00, as follows, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *2015 NSBA Annual Conference*, is directly related to and within the scope of the Board Member's current responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *2015 NSBA Annual Conference* furthers the efficient operation of the school district and is in compliance with the State and Federal travel payment guidelines:

Registration Fee	\$725.00
Lodging	264.00
Meals (M&IE)	165.00
Air Fare & Travel	<u>500.00</u>
Total	\$1,654.00

11. Upon the recommendation of the Superintendent of Schools, approve the attendance of Jazmine Sandifer, Board Member, at the *NJSBA 2nd Annual Tech Conference*, to be held Friday, February 20, 2015, at the Princeton Marriot Hotel and Conference Center, at a total cost not to exceed \$269.00, as follows, subject to the submission and verification of duly authorized vouchers and receipts; the Board having determined that attendance at the *NJSBA 2nd Annual Tech Conference*, is directly related to and within the scope of the Board Member's current responsibilities and the school district's professional development plan; and the Board having further found that attendance at the *NJSBA 2nd Annual Tech Conference* furthers the efficient operation of the school district and is in compliance with the State and Federal travel payment guidelines:

Registration Fee	\$200.00
Meals (M&IE)	45.75
Travel	<u>23.25</u>
Total	\$269.00

12. RESOLUTION TO APPROVE BUILDING USE

- a. Approve the use of the Abraham Clark High School Parking Lot by Roselle Community School for the purpose of parking for an Atlantic City Bus Trip on February 15, 2015 from 8:00am until 8:00pm.
- b. Approve the use of Abraham Clark High School Large Gym, Small Gym, Auditorium, Cafeteria, and Classrooms on Saturday, April 18, 2015, from 12:00 noon to 12:00 a.m., for the purpose of the NENJAC Convention.
- c. Approve the use of Abraham Clark High School Large Gym, Small Gym, Auditorium, Cafeteria, and Classrooms on Saturday, October 17, 2015, from 12:00 noon to 12:00 a.m., for the purpose of the NENJAC Convention.
- d. Approve the use of Abraham Clark High School Auditorium and six classrooms on Saturday, March 14, 2015, from 6:00 a.m. to 5:00 p.m., for the purpose of the Women's Symposium held by the Princess Foundation. (approval pending the end of basketball season)
- e. Approve the use of the Polk School Gym from on Mondays and Wednesdays from February 2, 2015 through April 17, 2015, from 6:00 p.m. to 8:00 p.m., for the purpose of basketball practice.
- f. Approve the use of the Grace Wilday fields from on Saturdays and Sundays from March 1, 2015 through June 30, 2015, from 10:00 a.m. to 5:00 p.m., by the Roselle Soccer Association for the purpose of soccer practice.
- g. Approve the use of the L.V. Moore School Gym from on Monday, Wednesday, and Fridays from February 2, 2015 through April 17, 2015, from 6:00 p.m. to 8:00 p.m., for the purpose of basketball practice.
- h. Approve the use of Abraham Clark High School Auditorium on Friday, June 12, 2015, from 5:30 p.m. to 9:00 p.m., for the purpose of the Washington School Youth Explosion.
- i. Approve the use of the Washington School fields from on Saturdays and Sundays from February 16, 2015 through June 30, 2015, from 10:00 a.m. to 5:00 p.m., by the Roselle Soccer Association for the purpose of soccer practice.

FIRE DRILL REPORTS

December 2014 [Attachment IV]

[written]

SUSPENSION REPORTS

December 2014 [Attachment V]

[written]

SUPERINTENDENT'S REPORTS

1. December 23, 2014 Monthly Pupil Enrollment Report [written]
2. December 2014 Monthly Summary of Attendance [written]
3. December 2014 Monthly Report of Positive Happenings [written]
4. December 2014 Residency Investigator Reports [written]

DISCUSSION

INFORMATIONAL

1. January 2015 Student-of-the-Month Profiles [written]
2. January 2015 Parent-of-the-Month Profiles [written]
3. February 2015 Calendars-of-Events [written]

EXECUTIVE SESSION