

Roselle Public Schools  
ELA District Benchmark Writing Assessment Guidelines  
2018-2019  
K-12



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## **Purpose/Alignment**

The Roselle Public Schools Writing Assessments for K-12 are aligned with NJSLs, District Curriculum and the state assessments. These assessments will determine the strengths and deficiencies of our students' writing skills.

The administration of the Writing Assessments will provide teachers and administrators the following information:

- Student performance and student progress as it relates to writing
- Time management (How do students manage their time during the test?)
- Target instruction to meet students' specific needs
- Tools for students to identify and utilize strategies that will assist them in their mastery of the necessary skills and standards

## **Guidelines for Administration:**

1. All writing assessments will be administered to K-12 students according to the District Benchmark Writing Assessment Schedule.
2. Rubrics for scoring student writing will be articulated and clearly explained to all students. Use the following rubrics when assessing student writing.
  - **K** – NJDOE Developmental Writing Continuum Rubric
  - **Grade 1**- PARCC Adopted Writing Rubric
  - **Grade 2**- Reading Wonders Genre Writing Rubrics
  - **Grades 3-12** – PARCC Narrative / LAT/RST Rubrics
3. Completed Excel spreadsheet for each school should be uploaded on Google Drive and shared with [mmalabanan@roselleschools.org](mailto:mmalabanan@roselleschools.org) **on scheduled dates. Grade Level Teacher Leaders in each school and Literacy/Reading Coaches will collect all teachers' results to be uploaded on Google Drive.**
4. **Procedures:**
  - **Students will be given a copy of the prompt either a paper or electronic version**
  - **K and Grades 1-2 teachers** will assist students in the brainstorming process for the given prompt (10-15minutes).
  - **K and First Grade students** may draw, and then write a response to the prompt. They may also dictate them to their teachers.
  - **Grades 3-12** -Students will be allowed to pre-write or brainstorm ideas independently within the time frame allotted.
  - **Students with accommodations will be assisted as per individual plans.**

- **This is a timed test, and it is suggested that teachers follow the schedule below except for first grade students whose tests will be untimed. Students with accommodations will be allowed extended time as per individual plans.**
  - **Assessments are based on specific writing genre per curriculum requirements.**
- 5. English and Social Studies teachers including BSI and Special Education teachers will use content planning time to score students' responses to the prompt and Gen. Ed. English teacher will complete the Excel spreadsheet. Allow opportunities to discuss results and plan for interventions for this specific genre**
- In order to be objective and fair, it is suggested that the district benchmark writing assessments are scored by two teachers per class and shared by Social Studies Teachers, BSI, Inclusion and English Teachers.**
- 6. After scoring the assessments, teachers will confer with students and provide them with standard based feedback. Students will revise, edit and finalize their work to give them opportunity to master the writing standards.**
  - 7. Teachers will reteach and reassess deficits on specific skills encountered by students.**

### **Writing Genres:**

#### **Narrative Writing: NJSLSA.W3**

Write narratives to develop real or imagined experiences or events using effective technique, descriptive details, and clear event sequences.

#### **Informational Writing NJSLSA. W2**

Write informative/explanatory texts to examine and convey complex ideas and information clearly and accurately through the effective selection, organization, and analysis of content.

#### **Argumentative Writing NJSLSA.W1.**

Write arguments to support claims in an analysis of substantive topics or texts, using valid reasoning and relevant and sufficient evidence.